|  |  |  |
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| **Safe Work Practice Sheet**  **XXXXXX DRAFT** | **Ref:** *SWPS* | **Approved by:** *FASC* |
| **Assessed by**: | **Issued by:** |

|  |
| --- |
| **Hazards**  **Person Exposed to Risk**  🗹 Students 🗹 Employees 🞏 Public 🞏 Contractors 🞏 Visitors |
| **Work Description** |
| **Controls** |
| **Checks & Inspections** |
| **Information, Instruction & Training** |
| ***Personal protective equipment required (last resort)***  Not applicable |
| **Initial Risk Rating (without any control measures)**   |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | | **Probability :** | **2** | **x** | **Severity** | **2/3** | **=** | **Risk Factor** | **4/6 Medium - High** |  |  |  |  | | --- | --- | --- | |  | **KEY** |  | | **PROBABILITY** | **SEVERITY** | **RISK FACTOR** | | Probable 3 | Critical 3 | 1-3 Low Risk | | Possible 2 | Serious 2 | 4 Medium Risk | | Unlikely 1 | Minor 1 | 6-9 High Risk | | Risk Factor = Probability x Severity | | | |
| **Risk Reduction Rating (after controls introduced)**   |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | | Probability : | **1** | x | Severity | **2** | = | Risk Factor | **2 LOW Risk** | |
| **Risk Assessment Review**  As and when process changes or yearly |