|  |  |  |
| --- | --- | --- |
| **Safe Work Practice Sheet****XXXXXX DRAFT** | **Ref:** *SWPS*  | **Approved by:** *FASC* |
| **Assessed by**:  | **Issued by:**  |

|  |
| --- |
| **Hazards****Person Exposed to Risk**🗹 Students 🗹 Employees 🞏 Public 🞏 Contractors 🞏 Visitors |
| **Work Description**  |
| **Controls** |
| **Checks & Inspections** |
| **Information, Instruction & Training** |
| ***Personal protective equipment required (last resort)***Not applicable |
| **Initial Risk Rating (without any control measures)**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Probability :**  | **2** |  **x** | **Severity** | **2/3** |  **=** | **Risk Factor** | **4/6 Medium - High** |

|  |  |  |
| --- | --- | --- |
|   | **KEY** |   |
| **PROBABILITY** | **SEVERITY** |  **RISK FACTOR** |
| Probable 3 | Critical 3 |  1-3 Low Risk |
| Possible 2 | Serious 2 |  4 Medium Risk |
| Unlikely 1 | Minor 1 |  6-9 High Risk |
| Risk Factor = Probability x Severity |

 |
| **Risk Reduction Rating (after controls introduced)**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Probability :  |  **1** |  x | Severity | **2** |  = | Risk Factor | **2 LOW Risk** |

 |
| **Risk Assessment Review**As and when process changes or yearly |