

## Registering for repeats

### Registering for repeats

You must register for all subjects you have failed, including final exams, placement/internship, 100% CA, practical's, projects etc. to ensure the results can be processed. The cost for repeating is €50 regardless of how many modules you need to repeat.

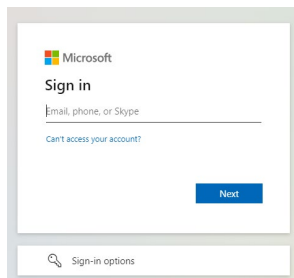
**We strongly recommend that you complete this process on a Laptop / Desktop PC.**

#### Step 1.

Go to <https://ssb.dkit.ie/StudentSelfService/>

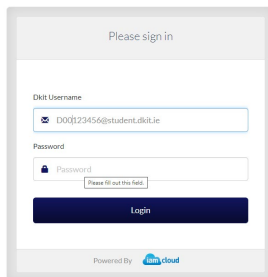
#### Step 2.

Sign in with your student email address i.e. D00123456@student.dkit.ie



#### Step 3.

Enter your DKIT user name i.e. D00123456@student.dkit.ie and password (the same one you use to access Moodle / Email)



#### Step 4.

Select View Grades

#### Step 5.

Select relevant term

Modular Final Grades

Select a Term:

2022-2023
2021-2022

#### Step 6.

Scroll to the bottom of the page and click on the re-apply link,

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**Award Title:** Bachelor of Science (Honours) in Mental Health Nursing  
**Award Classification:** No Classification

**GPA Summary**

Stage	Stage Passed	Stage GPA	Earned Credits	Total Credits Required
Stage 1	Y	58.50	60	60
Stage 2	N	48.20	47.5	60
Stage 3	N	.00	0	60
Stage 4	N	.00	0	60
Award	N	.00	107.5	240

**Course Work**

Level	CRN	Subject	Course	Section	POT	Sitting	Course Title	Campus	Final Grade	Attempted Credits	Earned Credits	Status	Repeat
NFQ Level 8	75684	RESA	N8207	L02	SS	June Exam Session	The Research Process	DKIT Main Campus	30	5,000	0,000	Fail	
	82941	NURS	N8200	L02	SS	June Exam Session	Therapeutic Relationships and Alliances	DKIT Main Campus	68	5,000	5,000	Exempted	
	82944	NURS	N8201	L02	SS	June Exam Session	Theoretical Approaches in Mental Health Nursing	DKIT Main Campus	47	5,000	5,000	Exempted	
	82950	NURS	N8203	L02	SS	June Exam Session	Mental Health Recovery 2	DKIT Main Campus	22	7,500	0,000	Fail	
	82953	NURS	N8204	L02	SS	June Exam Session	Nursing the Person with a Physical Illness	DKIT Main Campus	51	7,500	7,500	Exempted	
	82956	PLCE	N8147	L02	SS	June Exam Session	Clinical Placement Semester 4	DKIT Main Campus	PS	2,500	2,500	Exempted	
	82935	NURS	N8133	L01	WS	January Exam Session	Sociology and Mental Health	DKIT Main Campus	62	5,000	5,000	Exempted	
	82938	NURS	N8199	L01	WS	January Exam Session	Mental Health Across The Life Span	DKIT Main Campus	55	10,000	10,000	Exempted	
	82947	PLCE	N8146	L01	WS	January Exam Session	Clinical Placement Semester 3	DKIT Main Campus	PS	7,500	7,500	Exempted	
	83022	NURS	N8220	L01	WS	January Exam Session	Psychopharmacology	DKIT Main Campus	55	5,000	5,000	Exempted	

Click on the following link to register for repeat Exams: [Re-apply](#)

### Step 7.

Under the heading Resits Available select the modules that you wish to repeat. If there are multiple options available for the same module ensure you select the corresponding module you that initially completed the examination in. For instance if you need to repeat an examination failed in May (Spring) select Spring Repeats Autumn. If you need to repeat an examination failed in January (Winter) select Winter Repeats Autumn. Then select **Register**. Your repeats are now listed under Courses currently assigned.

**Resit course registration**

Please ensure you select the relevant sitting where a failed module is offered twice.

All unsaved changes to the current page will be lost. Continue to load page?

Cancel Yes

**Recent Resit Registration Messages**

Date	CRN	Message
30-JUN-2023 10:57:10	82951	Registration request successfully processed.
30-JUN-2023 10:57:10		Fee assesment: assesment posted/account was updated
30-JUN-2023 10:43:56	82951	Another registration is in progress for this ID and TERM, please try again later.
30-JUN-2023 10:43:12	82951	Another registration is in progress for this ID and TERM, please try again later.
30-JUN-2023 10:43:12		Fee assesment: assesment posted/account was updated

Select All De-select All

**Resits Available**

Term	Part of Term	CRN	Campus	Course Code	Course Title	Section	Type	Start Date	End Date	Select
2022-2023	Spring Repeats Autumn	75685	DK	RESAN8207	The Research Process	X04	Exam Only	01-AUG-2023	15-SEP-2023	<input type="checkbox"/>

Register

**Courses currently assigned**

Term	Part of Term	CRN	Campus	Course Code	Course Title	Section	Type	Start Date	End Date
2022-2023	Spring Repeats Autumn	82951	DK	NURSN8203	Mental Health Recovery 2	X04	Exam Only	01-AUG-2023	15-SEP-2023
2022-2023	Spring Repeats Autumn	75685	DK	RESAN8207	The Research Process	X04	Exam Only	01-AUG-2023	15-SEP-2023

Make Payment

### Step 8.

Select make payment. Select **Yes** in the pop up message to continue to the payment page.

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### IMPORTANT NOTE:

If you do not select Register and Make Payment during the same session, you will not be able to make your fee payment via this page if you access it at a later date. In this instance fees can be paid via the Account Information page on the main page of Student Self Service.

