



DkIT
Student
Services
Support, Empower, Include

Terms and Conditions for using DkIT LapSafe

By using the LapSafe laptop loaning cabinets at Dundalk Institute of Technology you agree to accept the Institute's Acceptable Usage Policy and agreed to the following:

- **LapSafe laptops remains the property of the institute and it is your responsibility for the duration of the loan.**
- All loans are single-day loans, for a maximum of **24 hour** period.
- Laptops may be borrowed from the Lapsafe by fully registered students.
- The student must use their student card to borrow a Laptop from the LapSafe.
- Students can only borrow 1 laptop at a time. Once returned, the student can then borrow another laptop.
- Do NOT charge or store personal belongings in the LapSafe Lockers. The LapSafe is designed for our laptops only.
- Any unsaved files will be lost if laptops log out or reboot and DkIT is not responsible for any loss of data or damage to files while using the laptop from the LapSafe.
- To correctly return the laptop, plug it in and ensure the red charging light shows, then close the locker door. This is required to remove the laptop from your account and ensures it is available for others to use once it has recharged.
- **Failing to follow the above could lead to you being denied access to the Lapsafe and a breach of these terms and conditions may also result in disciplinary action.**