

School of Engineering.

General Class and Workshop Regulations

All students are subject to the Institute's Code of Student Conduct as documented in the DkIT Student Handbook, which is published annually and is available for reference on the Institute website. It is the student's own responsibility to familiarise themselves with this code of conduct.

The examination process is also closely regulated. Again, students must familiarise themselves with and observe all such regulations.

Regulations also exist across the Institute in relation to the use of facilities such as classrooms, laboratories, workshops, computing areas, library etc. In addition to the principles set down in the Code of Student Conduct, the following School of Engineering regulations are in force:

- Safety regulations, safe work practices etc must be adhered to at all times.
- Students must act according to the instructions of their lecturer and/or the technical support personnel in charge of a classroom/laboratory/workshop area. Where a student disagrees with the instructions given by a lecturer or by technical support personnel, they must still comply but may seek arbitration from their Head of Department.
- Students must identify themselves (i.e. with their student I.D. card) on demand to any authorised member of Institute staff.
- The use of mobile phones in classroom/laboratory/workshop areas is not permitted during class periods.
- Students leaving a classroom without good reason during a class period may be denied access on their return, until the next timetabled period. Exceptions may exist for example where a student has been called out of a class in order to meet with an authorised member of Institute staff, or where a student has a medical condition that requires him/her to leave the class, or where the lecturer has consented to the student leaving the class.
- With regard to laboratory/workshop activities, a student must not leave the lab/workshop without consulting with the lecturer in charge of the class/group.
- Consumption of food and drink is not permitted in workshop or laboratory areas, including computing labs.

- Littering of a classroom/laboratory/workshop area is not permitted.

Failure to comply with these rules will be considered a breach of the Code of Student Conduct and may result in disciplinary proceedings in accordance with the code.

Eugene Roe
Head of School of Engineering