## Upload a Photo Action Item: Confirm the action item after you have uploaded your image. Log into below to access.

## https://ssb.dkit.ie/StudentSelfService/

Upload a Photo
Please click the radio button and paperclip icon to upload a picture of yourself for use on your Student Identification Card.
Only image files can be uploaded.
Only 1 image file can be uploaded per user.
The image must be less than 150 KB in size.
The image must be a usable photo of yourself.
If you need to replace the image that has been upload you can delete the uploaded image by clicking the delete icon and then upload a new
image.
Select the radio-button and click the paper clip
Confirm

Attachments		×
Maximum Attachments: 1		
Choose file No file chosen		Reset Upload
Document Name ~	Date of Attachment	Actions
DXC Logo_Purple+Black RGB.png	09/11/2021	

Click on the <u>Paper Clip</u>, Click <u>Choose File</u> to select the image and <u>Upload</u> to upload the file In actions you can delete the photo, or click on the eye icon to view the uploaded image.