Removing Paper Jams

Check the paper jam location on the screen, and follow the procedure below to remove the original.





RIGHT HAND SIDE DOORS

- Open the main door on the right hand side.
- When you lift up the lever, both the upper and lower doors open at the same time.







OUTPUT UNIT

- Check whether paper is jammed in the output unit. Hold the green lever and open the output unit.
- If paper is jammed, gently pull it towards you and close the output unit.

REVERSING UNIT

- Check whether paper is jammed in the reversing unit.
- If paper is jammed, gently pull it out in the direction of the arrow.





DUPLEXING UNIT ENTRANCE

- Check whether paper is jammed in the duplexing unit entrance.
- If paper is jammed in the upper area, gently pull it out in the direction of the arrow.





FIXING UNIT

• Check whether paper is jammed in the fixing unit.



- Hold the green lever and open the fixing unit.
- If you cannot remove the paper, return the fixing unit to its original position and gently pull out the paper from the bottom side.



DUPLEXING UNIT

• Check whether paper is jammed in the duplexing unit.

