



Careers & Employability
Gairmeacha & Inbhuanaitheacht

Embedding Employability Project



NATIONAL FORUM
FOR THE ENHANCEMENT OF TEACHING
AND LEARNING IN HIGHER EDUCATION



Let Your Dreams Take Flight!

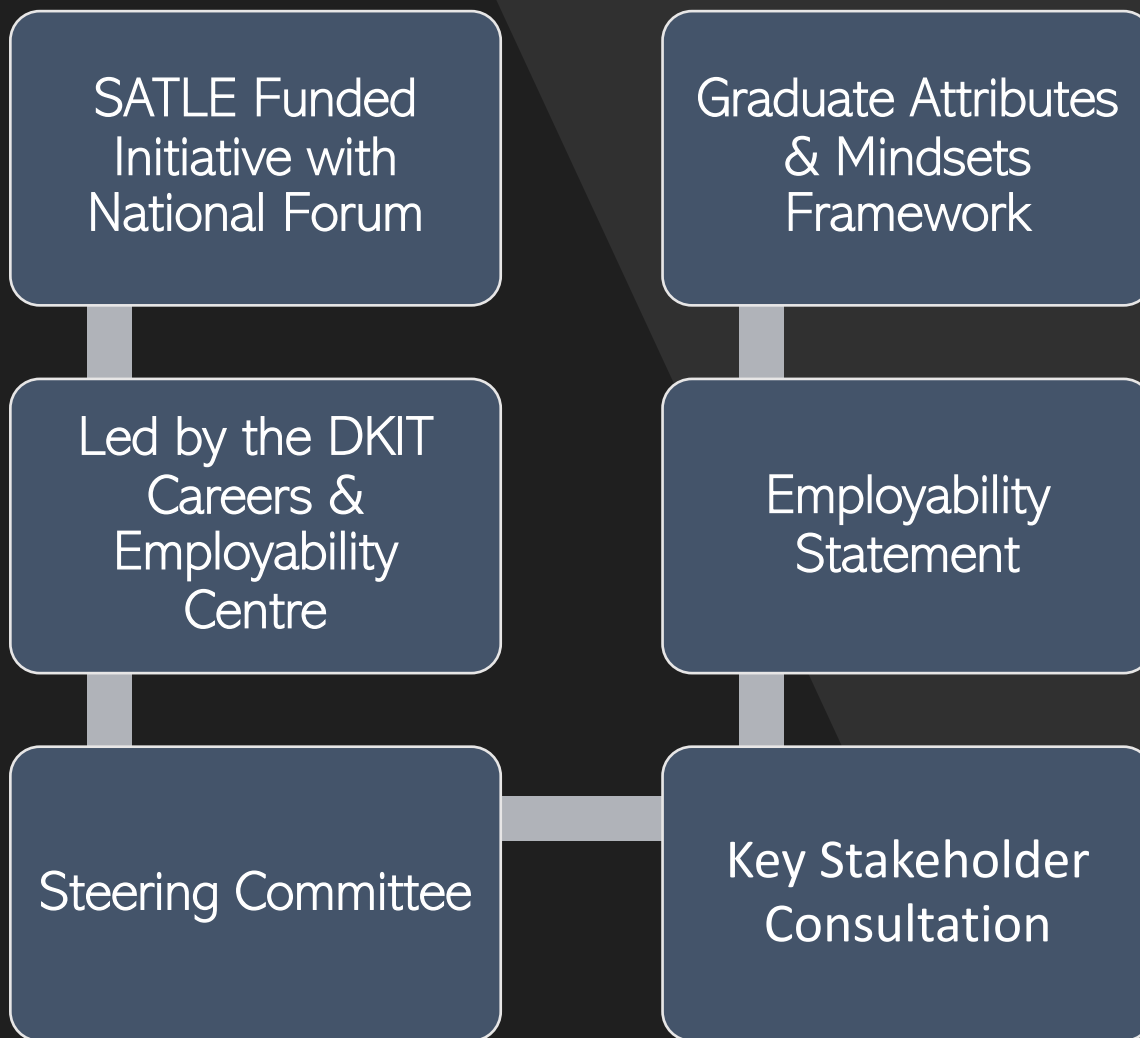


Overview

- Background – 16 Month Project
- Stakeholder Consultations
- Phase 1 – Research (5-months)
- Phase 2 – Embedding Employability (7-months)
- Phase 3 – Graduate Futures (4-months)
- Discussion



Background



NATIONAL FORUM
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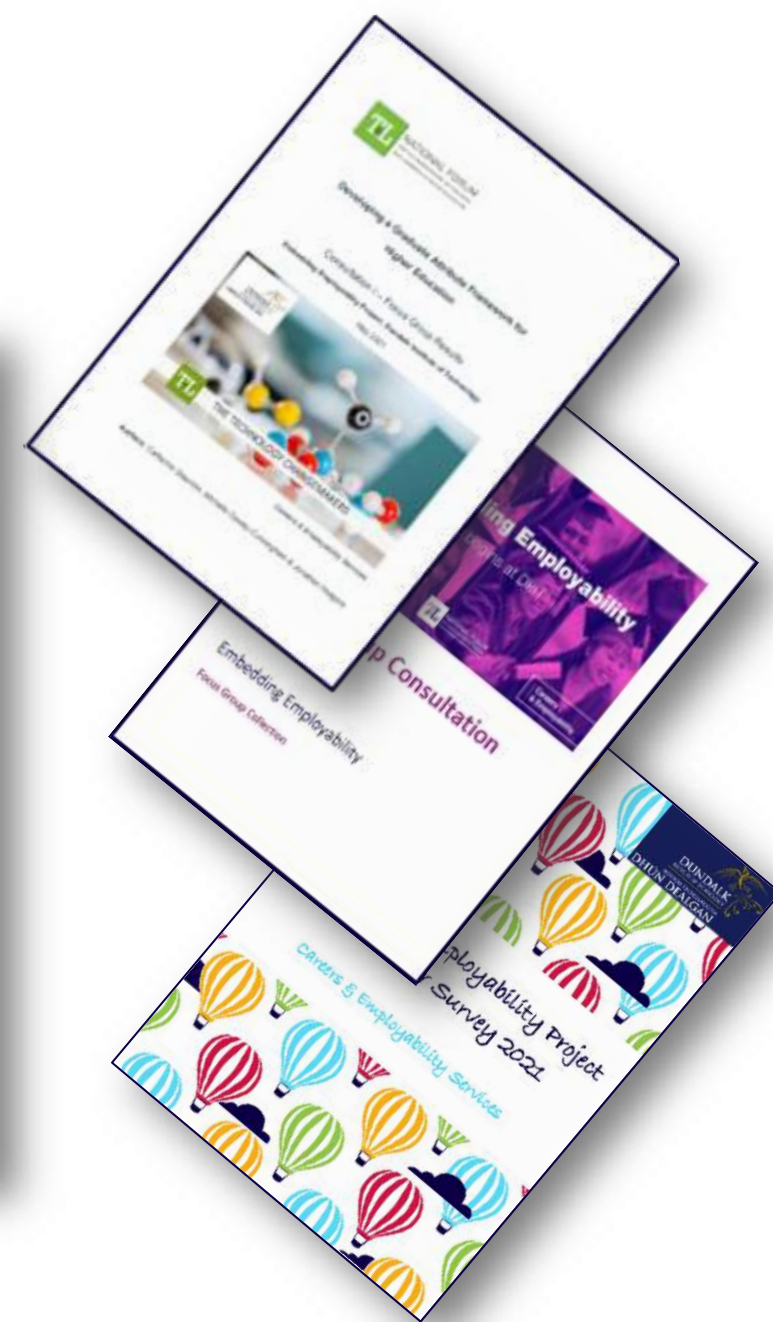
Our Consultative Process – Key Stakeholders



Feb 2021 - June 2021

PHASE 1 – Research

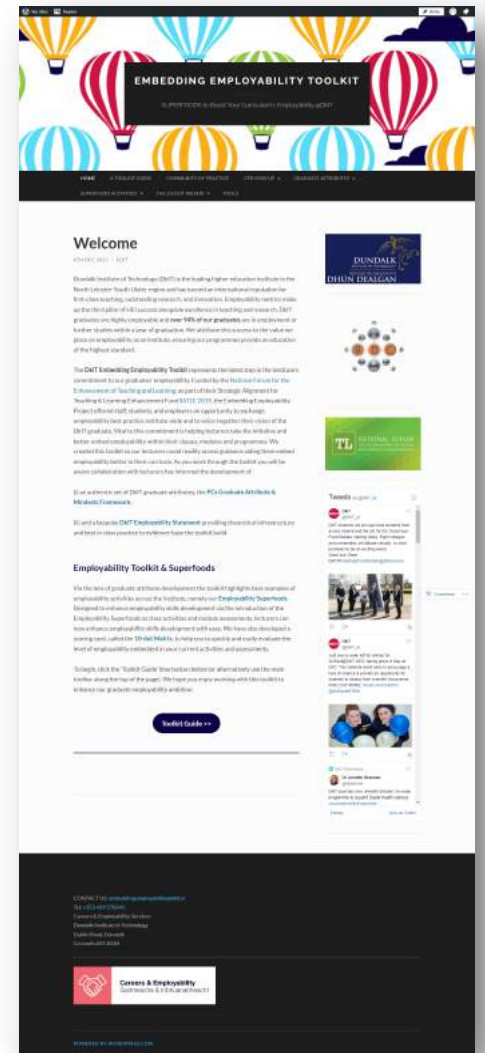
1. Focus Group Consultation Booklet
2. Focus Groups Graduate Attribute Report
3. Embedding Employability Survey Report
4. CELT Sharing Practice Conference
5. VIT&L Week Conference, National Forum



July 2021 - Jan 2022

PHASE 2 - Embedding Employability

1. Employability Statement (AC 177)
2. Graduate Attributes Framework
3. Embedding Employability in the Curriculum – Toolkit 1



Feb 2022 – May 2022

PHASE 3 – Graduate Futures

1. Graduate Futures Workshop
2. Graduate Attributes Workbook
3. Graduate Personas Workbook



Feb 2022 – May 2022

PHASE 3 – Graduate Futures

4. Graduate Futures – Toolkit 2

5. Graduate Careers Health Check

The screenshot shows the 'Graduate Futures Toolkit' landing page. At the top, there's a header with the 'Careers & Employability' logo and the text 'Graduate Futures Toolkit' and 'Charting Your Employability Success @DKIT'. Below this is a decorative banner with hot air balloons. The main title 'Graduate Futures Toolkit' is followed by the subtitle 'Bringing Practical Solutions to a Complex World'. The page is divided into three main sections: 'Me & My CV', 'My Skills & Attributes', and 'My Health Check'. Each section has a brief description and a 'Take Me to...' button. A quote from Catherine Stanton, Head of Careers & Employability, is featured in the middle. At the bottom, there are three columns: 'About Us', 'Get In Touch', and 'Job Listings', each with contact information and links.

Careers & Employability
COMMUNITY & INCLUSION@DKIT

Graduate Futures Toolkit
Charting Your Employability Success @DKIT

Graduate Futures Toolkit
Bringing Practical Solutions to a Complex World

Me & My CV
• Work ready? Discover **CV & Interview Top Tips** to impress for application success.

My Skills & Attributes
• Explore your **Graduate Attributes Workbook** to uncover work ready skills and attributes.

My Health Check
• Just getting started? Discover your work readiness and take your **Employability Health Check**.

At DkIT our graduates will develop the skills, attributes and qualities affording a lifelong opportunity to chart their way to their careers, even the ones that do not yet exist.
CATHERINE STANTON, HEAD OF CAREERS & EMPLOYABILITY

View DkIT's [Employability Statement](#) on our Academic Policies page.

About Us
• Our Careers & Employability Services staff are dedicated to your career journey at DKIT.
[More About Us](#)

Get In Touch
• Sign Up to Careers Connect to make appointments with careers@dkit.ie
[Sign Up to Careers Connect](#)

Job Listings
• For latest postings by employers seeking graduates visit our Careers Jobs Board @DKIT
[Careers Portal](#)

The screenshot shows the 'Your Health Check' page within the Graduate Futures Toolkit. It features a 'Take Your Health Check Now' button. Below this, there's a paragraph explaining the purpose of the health check. A 'Your Health Check: What you need to know...' section follows, detailing the time taken to complete the check and the importance of the results. It then provides instructions on how to make an appointment, including a 'Take Me to My CV' button. The page also includes a 'Score 4-6: Commit to a CV Action Plan' section, which explains the importance of committing to a CV action plan and provides a 'Take Me to My Graduate Attributes Workbook Now' button. At the bottom, there's a 'Score 7-10: Continue to Excel' section, which encourages graduates to continue to excel and provides a 'Take Me to My Graduate Attributes Workbook Now' button. The page ends with a 'Back to Graduate Futures Toolkit' button.

Graduate Futures Toolkit
Charting the Graduate Futures @DKIT

Your Health Check

Take Your Health Check Now

A graduate career health check will help you identify areas where you are weak and strong regarding job or placement applications, being aware of your strengths and weaknesses will further inform you about the actions you need to take to improve your employability to achieve graduate job success.

Your Health Check: What you need to know...

The total check time should take you no longer than 5-7 minutes to complete and the results will inform you about important next steps.

We recommend you answer each question honestly and act on the advice once you receive your score out of a total of 10 points. Your feedback score will inform you of the following next steps for which there are resources provided throughout this Graduate Futures Toolkit and from the Careers & Employability Centre.

SCORE 0-3: MAKE AN APPOINTMENT

To make you haven't even thought about your graduate career yet, and many students don't think about their future until they are at the Careers & Employability Centre our work is to ensure you have at least 10 minutes to think about your future and your chance to give yourself a real push. Book a One-to-One with one of our excellent Careers Guidance Consultants. Call in to visit the Careers & Employability Centre to request an appointment. Bookings are by appointment for the Careers & Employability Centre, the online portal for all things graduate careers. Email your own student email and password to login and complete the booking form there. Click on the button below now.

Book an Appointment Now

SCORE 4-6: COMMIT TO A CV ACTION PLAN

Before we bring up measures have begun, but the option to job application and graduate success isn't approaching. We recommend you explore the Graduate Futures Toolkit, our My & My CV to be particular. Here you will find top tips on CV and interview preparation. How to write cover letters, complete job application forms and much more. We may want to seek some additional advice with a CV Clinic from our Careers Guidance Consultants once you create your first CV. If so, book an appointment with us then or above but for now check out all the wonderful information already on your hand has been. Click on the button below now.

Take Me to My CV

SCORE 7-10: CONTINUE TO EXCEL

You are doing really well and engaging actively with your prospective graduate career. You should be proud of yourself and about the journey you have taken. Continue to develop your knowledge about your own skills, strengths, weaknesses and the graduate attributes you are developing during the course of your programme of study. When it comes to graduate employability success, graduate attributes and innovative learning go hand in hand together. We have provided a workbook for you to work through, complete activities and reflect on how the graduate you are becoming will meet the world of work. Come by the Careers & Employability Centre to your free workbook or click the button below to access or download your Graduate Attributes Workbook now.

Take Me to My Graduate Attributes Workbook Now

When you have completed your Health Check you may like to revisit the Graduate Futures Toolkit and make a plan of action to read, digest and create to improve your CV. Return to the Graduate Futures Toolkit now.

Back to Graduate Futures Toolkit

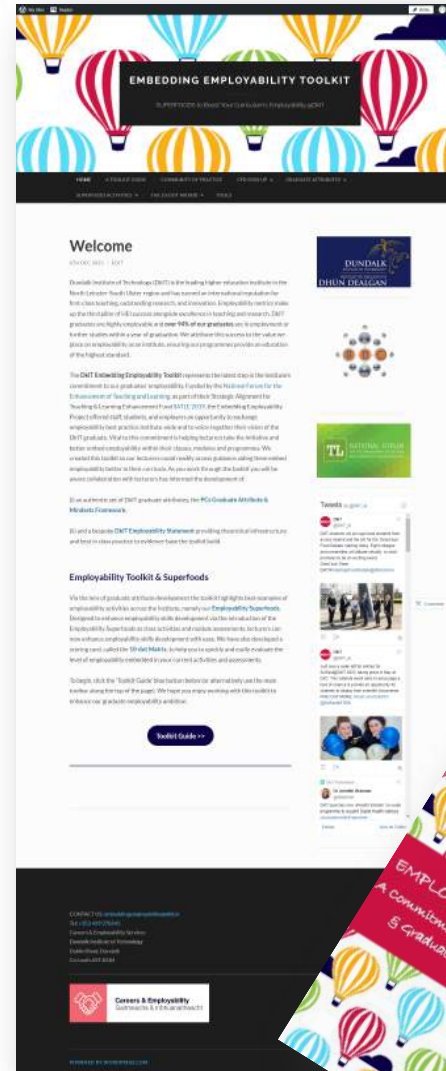
101

June 2022...

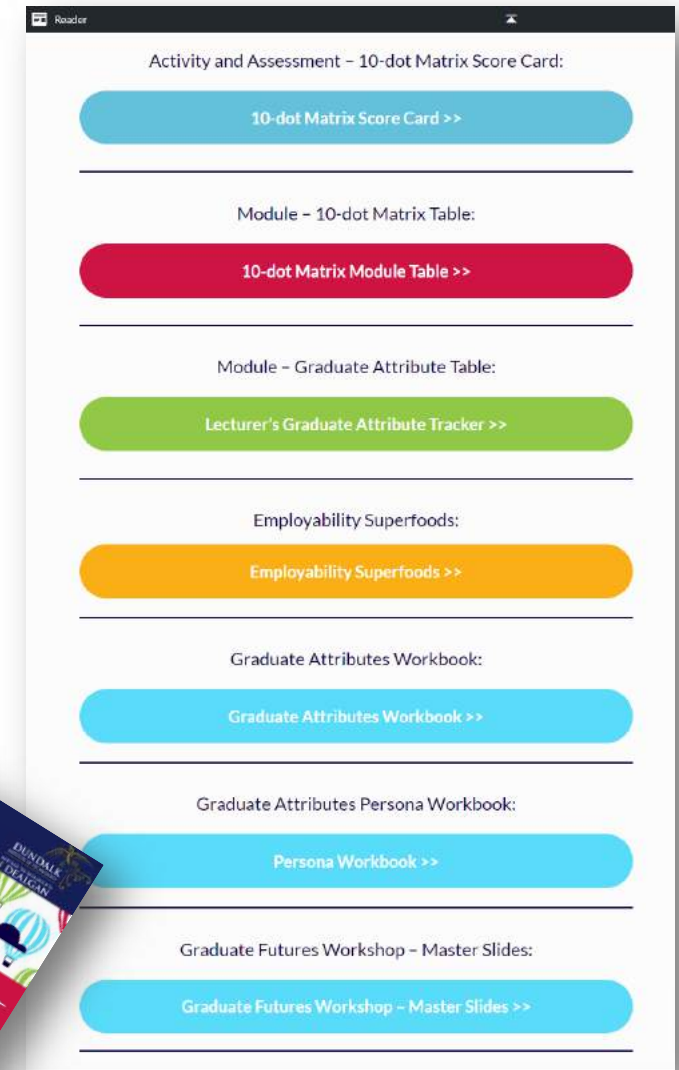
PHASE 4 - Sustainability

1. Member of CELT Learning & Teaching Research Cluster
 2. Academic Policy - Design & Validation of Programmes
 3. Lecturer Toolkit & Tools Ready for Programmatic Review Process
- ✓ Employability & Curriculum
 - ✓ Graduate Attributes & Curriculum

Lecturer's Online Toolkit



Programmatic Review Tools



**Academic Policy
(AC:DOC:177:10:01)**

Let's Take a Look at the Toolkits!

Embedding Employability in the Curriculum - Superfoods Toolkit

- <https://toolkitemployability.wordpress.com/>

Graduate Futures Toolkit

- <https://graduatefuturestoolkit.wordpress.com/>

