



APPENDIX I

DUNDALK INSTITUTE OF TECHNOLOGY

ASSETS-ON-LOAN FORM

Asset Barcode Number	_____
Description Of Asset	_____
Reason For Loan	_____ _____ _____
Date Of Commencement Of Loan	_____
Latest Date Of Return Of Asset	_____
Employee Signature	_____
<u>APPROVAL OF LOAN</u>	
Head Of Department / Function Signature	_____

<u>CONFIRMATION OF ASSET RETURN</u>	
Date Asset Returned To DKIT	_____
_____	_____
Employee Signature / Date	Technician Signature / Date