



ERASMUS Factsheet 2017/2018



Noreen Carney Summer Wu Michelle Farrell Tanya Rice Mary McMenamin

Name of Institution: Dundalk Institute of Technology

ERASMUS ID Code: IRLDUNDALK01

PIC Code: 996645125

Erasmus University Charter Number:

28363-EPP-1-2014-1-IE-EPPKA3-ECHE

Telephone: International Office: +353 42 9370353

Website and links:

- www.dkit.ie/international
- Facebook - <https://www.facebook.com/DkitInternational>
- @AskErasmus
- #ErasmusTips

Partner Institutions:

<https://www.dkit.ie/international-office/erasmus-programme/erasmus-partner-institutes>

Visiting Address:

Dundalk Institute of Technology
International Office
Dublin Road,
Dundalk,
Co.Louth,
Ireland A91 K584



Handbooks:

Bachelor Programmes:

- <https://www.dkit.ie/sites/default/files/dkit-fulltime.pdf>

Guide to Student Services:

- https://www.dkit.ie/system/files/student_services_guide_just_the_facts_2016-2017.pdf

Institute Code of Conduct:

- <https://www.dkit.ie/dundalk-institute-technology/documents-forms/code-conduct>

Institute Social Media Policy:

- https://www.dkit.ie/sites/default/files/social_media_management_policy.pdf

Campus Population:

- 5,000 Students
- 500 International Students
- 150 ERASMUS Students

Campus Location:

- Dundalk Town – 2 km (Population: 38,000)
- 1 hour North of Dublin City (90 km)
- 45 minute drive from Dublin Airport: (80km)
- 1 hour South of Belfast City (90 km)

Student Facilities:

Coffee docks and College Bar
Restaurant
DkIT Sports Centre
Students' Union
Shop, Bank and ATM
Faith-based Prayer Rooms
60 Sports Clubs and Cultural Societies
Library
Health Unit
Counselling Service

INTERNATIONAL OFFICE CONTACT DETAILS

The International Office	Address: Room F215, Faulkner Building, Dundalk Institute of Technology Dublin Road, Dundalk. Co. Louth. Ireland
Website - International Office:	www.dkit.ie/international
International Office Manager:	Ms. Noreen Carney International Office Manager Tel: +353 42 9370355 Email: noreen.carney@dkit.ie
Erasmus & Accounts Administrator:	Ms. Mary McMenamin International Administrator Tel: +353 42 9370353 Email: mary.mcmenamin@dkit.ie
International Administrator:	Ms. Michelle Farell International Administrator Tel: +353 42 9370200. Extension: 2672 Email: michelle.farell@dkit.ie
Accommodations & International Administrator:	Ms. Tanya Rice International Administrator Tel: +353 42 9370200. Extension: 2634 Email: tanya.rice@dkit.ie
Pastoral Care & International Administrator:	Ms. Summer Wu International Administrator Tel: +353 42 9370200. Extension: 2639 Email: summer.wu@dkit.ie

ERASMUS DEPARTMENTAL ACADEMIC COORDINATORS

Business Studies:	Mr. Shane Hill Head of Department of Business Studies Tel: +353 42 9370808 Email: shane.hill@dkit.ie
Humanities:	Dr. Martin Maguire Programme Director Humanities Dprnt. Tel: +353 42 9370786 Email: martin.maguire@dkit.ie
Hospitality:	Ms. Brianain Erraught Head of Hospitality Department Tel: +353 42 9379466 Email: brianain.erraught@dkit.ie
Computing:	Ms. Margaret Ryan Erasmus Coordinator: Computing Tel: +353 42 9370200 Extension: 2607 Email: margaret.ryan@dkit.ie
Creative Multimedia:	Ms. Marina Hughes Erasmus Coordinator: Creative Media + Film Tel: +353 42 9370612 Email: marina.hughes@dkit.ie
Music:	Dr. Adele Commins Head of Applied Music Tel: +353 42 9370614 Email: adele.commins@dkit.ie
Engineering (Electronics & Mechanical)	Mr. Pat McCormick Head of Department (Electronics and Mechanical Engineering) Tel: +353 42 9370551 Email: pat.mccormick@dkit.ie
Engineering (Built Environment)	Mr. Noel McKenna Head of Department of Built Environment Tel: +353 42 9370891 Email: noel.mckenna@dkit.ie
Applied Sciences:	Dr. Arjan Van Rossum Head of Department of Applied Sciences Tel: +353 42 9370976 Email: arjan.vanrossum@dkit.ie
Nursing/Health:	Ms. Kathleen Rooney Erasmus Coordinator (Nursing, Midwifery & Health Studies) Tel: +353 42 9370715 Email: kathleen.rooney@dkit.ie



Application Information

Deadline for applications for September Semester (and full academic year): **15th May**

Deadline for applications for January Semester **15th November**

Courses available: Updated listing of modules available at:

<https://www.dkit.ie/international-office/erasmus-programme/applying-dkit-erasmus-inbound-students/programme-options-incoming-erasmus-students>

- **Please note that availability of some electives may be subject to demand.**
- **Any changes needed to Learning Agreements will be done on arrival.**
- **Applicants must be officially nominated by their International Office Coordinator.**

Erasmus Application Documents Required:

- Completed Application Form available at: (www.dkit.ie/international/erasmus)
- Transcript of Results
- Colour Photo
- Completed Learning Agreement
- European Health Insurance Card (or equivalent)



Academic Calendar 2017/2018 Provisional Academic Calendar

Semester 1: 18th September - 15th December 2017

Exam period: January 2018 (timetable published one month before examinations).

Semester 2: 22nd January 2018 – 18th May 2018

Students must be present at DkIT for examinations.

International Welcome Days

- **Provisional Dates** (subject to Academic Calendar Confirmation)
11th and 12th September 2017 (Semester 1)
17th and 18th January 2018 (Semester 2).

Students are expected to attend at International Welcome Days.

English Class for Erasmus Students:

Yes (3 hours per week for those taking English in Learning Agreement).

Grade B2 in English on the CEFR scale is advisable for all exchange students.

Credit System:

Dundalk Institute of Technology uses the ECTS Grading system.

Grading System:

First Class Honours (Distinction): 70%
Second Class Honours, Merit Grade 1: 60%
Second Class Honours Merit Grade 2: 50%
Pass: 40%



ACCOMMODATION

ACCOMMODATION: The Institute does not own or manage accommodations. The following halls-of-residence are available in the Dundalk area:

- Greenpark Hall-of-Residence on-campus. (A limited number of places are available here for international students. Contact www.dngduffy.ie)
- Mourne View Hall (10 minute walk off-campus Contact info@macfar.ie) Priority is given to students staying for an academic year.

Homestay Service: The International Office can provide assistance with Homestays on request. Average Homestay weekly cost: €180 - €200 (inclusive of all meals, utilities and laundry).

**For assistance with Accommodation contact
Ms. Tanya Rice (E: tanya.rice@dkit.ie)**

Typical Cost of Living

Approximate Expenses per Month: Accommodation Average: 300€ per month
Food: €200 per month
Hobbies/Social Life: €200 per month
Total (**approx***): €700 per month

Additional Services for Exchange Students:

Academic English and IT Supports: The Institute's Student Learning and Development Centre offers English language, Academic Writing and IT Supports. Updates on tutorials and supports will be posted to students during the academic year.

Go International Society and ESN: The International Office works with a Student Intern to develop social supports to students including fortnightly Culture Coffee, Pastoral Visits to Halls-of-Residence, and social events. There are 60+ Sports Clubs and Cultural Societies available at the Institute, coordinated by the Clubs and Societies Office.

DkIT Sports Centre: Large, modern Gym, Swimming Pool and Sports Centre 5 minutes walk from DkIT, open 7 days/week, available to DkIT students.

Visa Support: The International Office provides assistance with Visa enquiries (Ms. Summer Wu. E: summer.wu@dkit.ie)

Institute Health Unit: The Institute has 2 full-time Nurses and one part-time Doctor service.

Out-of-Hours Service: Emergency out-of-hours support service provided through the International Office and Chaplaincy Team

ARRIVAL AND TRANSPORT INFORMATION

Bus Transport: Bus **direct** from Dublin Airport to DKIT – No. **100X**
Bus-Stop Zone 10 (Exit Arrivals Hall at Airport- Go to Coach Park
Bus leaves Airport **20 minutes past every hour.**

City schedules Dublin City to Dundalk

www.buseireann.ie (Intercity)

www.matthews.ie (Intercity)

Dundalk Town local Bus Services:

<http://www.buseireann.ie/timetables/1425472429-174.pdf>

Train Transport: Dundalk Train Station is located 3 km from Dundalk Institute of Technology. For train times to/from Dundalk-Dublin see www.irishrail.ie