

MINUTES OF MEETING OF THE GOVERNING BODY

HELD ON TUESDAY 30 APRIL 2024 @ 10:00

BOARDROOM, T.K. WHITAKER BUILDING & MS TEAMS

Present in the Boardroom

Prof. Thomas (Tom) Collins	Chair
Dr. Diarmuid O'Callaghan	President
Ms. Ann Marie Lacey	
Ms. Anna Shakespeare	
Ms. Antoinette Rourke	
Mr. Bill Sweeney	
Ms. Ciara O'Shea	
Dr. Fiona Lawless	
Dr. Jennifer Brennan	
Mr. Patrick W. Malone	
Mr. Richard Hanlon	

Online via TEAMS:

Mr. Eoin Clarke	
Mr. Fergus Grimes	left at 10:42
Ms. Holly Lambe-Sally	left at 11:35

Apologies:

Mr. Patrick McCormick

In attendance for all agenda items:

Mr. Hugh Nolan	Vice President Finance, Resource and Diversity / Secretary to the Governing Body
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In attendance for agenda point 4:

Dr. Breda Brenan	Head of School of Engineering, joined at 10:42 and left at 11:30
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The meeting commenced at 10:06.

Declarations of Interest

None

G.313.1 Minutes

The Draft Minutes G.312 dated 19 March 2024 were approved subject to minor edits.

Proposed by: Mr. Richard Hanlon

Seconded by: Mr. Bill Sweeney

G.313.2 Matters Arising

None

G.313.3 President's Report & Personnel Report (tabled at meeting)

The President walked members through the Report, drawing attention to the most pertinent aspects.

Recent appointments were noted by Governing Body.

Dr. Breda Brennan joined the meeting at 10:42.

G.313.4 School of Engineering

Dr. Breda Brennan, Head of School of Engineering, provided an overview of the school, sharing a presentation on the screen.

A questions and answers session ensued.

Dr. Breda Brennan left the meeting at 11:30.

**G.313.5 Audit, Risk & Compliance (ARC) Committee
Minutes of Meeting ARC001 dated 20 February 2024**

The Minutes of Meeting ARC001 dated 20 February 2024 were noted.

The Audit, Risk & Compliance (ARC) Chair provided a verbal update of the main points arising from a meeting on 23 April 2024.

Internal Audit Plan 2024 - 2027

Mr. Paddy Malone requested the ARC Committee consider an internal audit of payroll given the percentage of income allocated to wages and salaries. The Secretary to the Governing Body drew members' attention to audits carried out in 2021 and 2022.

The Governing Body approved the Internal Audit Plan, based on the recommendation of the Audit, Risk & Compliance Committee (subject to discussions at the ARC Committee).

Proposed by: Ms. Ciara O'Shea

Seconded by: Dr. Jennifer Brennan

Protected Disclosure Policy

The ARC Chair provided an overview of the updated policy advising it is aligned to legislation and guidance issued by the Department of Public Expenditure, NPD Delivery and Reform.

The Governing Body approved the Protected Disclosure Policy, based on the recommendation of the Audit, Risk & Compliance Committee.

Proposed by: Ms. Ciara O'Shea

Seconded by: Dr. Jennifer Brennan

Institute Risk Register

The Governing Body approved the Institute Risk Register, based on the recommendation of the Audit, Risk & Compliance Committee.

Proposed by: Mr. Paddy Malone

Seconded by: Dr. Fiona Lawless

External Member of the Audit, Risk & Compliance Committee

The Chair of the Committee provided an overview of a new proposed external member of the above committee, Ms Paula McCaul.

The Governing Body approved the appointment of Ms. Paula McCaul to the Audit, Risk & Compliance Committee.

Proposed by: Mr. Paddy Malone
Seconded by: Dr. Jennifer Brennan

G.313.6 Land & Buildings Committee
Minutes of Meeting dated 19 February 2024

The Minutes of meeting L&B 33 dated 19 February 2024 were noted.

The Land & Buildings Chair provided a verbal update of the main points arising from the meeting on Tuesday, 9 April 2024.

G.313.7 Seal
None.

G.313.8 AOB
Mr. Paddy Malone wished to propose Ms. Mary McArdle as external member of the Finance Committee. Mr. Malone provided an overview of Ms. McArdle's professional experience.

Proposed by: Ms. Anna Shakespeare
Seconded by: Dr. Diarmuid O'Callaghan

Bereavements

Recent bereavements noted and a minute's silence was held.

At 11:53 all members of the Executive, including staff and students, left the meeting.

G.313.9 Meeting without the Executive Present
No minutes were kept for this element of the meeting

The meeting ended at 12:51.

Prof. Thomas Collins
Chair of the Governing Body

Date: 30 April 2024