

**MINUTES OF SPECIAL MEETING OF THE GOVERNING BODY**

**HELD ON WEDNESDAY 5 OCTOBER 2022 AT 15.00**

**Via ZOOM**

**PRESENT VIA ZOOM EXTERNALLY**

Mr. Patrick W. Malone, Chairman  
Ms. Aprilanna Barker  
Ms. Amanda-Jane Gainford  
Mr. Fergus Grimes  
Cllr. Nick Killian  
Dr. Fiona Lawless  
Ms. Brenda McGeeney  
Mr. Aidan McKenna left at 15.50  
Ms. Isabell Murphy  
Cllr. Damien O'Reilly  
Ms. Anna Shakespeare  
Mr. Bill Sweeney  
Ms. Sadie Ward McDermott left at 15.45.

**APOLOGIES**

Cllr. Clifford Kelly, Vice Chair  
Ms. Niamh Fallon  
Mr. Eddie Maguire

**PRESENT VIA ZOOM IN THE BOARDROOM**

Mr. Hugh Nolan, Vice President Finance, Resource and Diversity  
/ Secretary to Governing Body  
Mr. Ger O'Driscoll, HR Manager

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Meeting commenced at 15.03.

**1. Declaration of interest**

The Chair asked members if they had a conflict of interest on today's Agenda.

Chair welcomed Marianne Lyons (Teagasc) to the Governing Body.

**2. Consideration of President Selection Board Report and any necessary follow-on actions/decisions**

The Secretary to the Governing Body advised members of the following approval of appointment of President under Section 9 and Section 11 of The Institute of Technology Act 1992 – 2006, as amended, on a five year fixed term contract:

Name	Position and Status	Reason for Appointment
Dr Diarmuid O’Callaghan	President (5 Year Fixed Term Contract)	Replacement for Dr Michael Mulvey

1. Approval is sought for the above appointment(s) which have been recommended by Selection Boards.
2. The Selection Procedures as determined by the Minister for Education & Skills pursuant to Section 11 (1) (b) of the Regional Technical Colleges Act, 1992 and as amended by Section 13 of the Institutes of Technology Act, 2006, have been complied with. We also confirm that all policies and procedure in relation to the conduct of the Selection Board was adhered to.
3. All appointments are subject to standard documentary evidence being provided, references being taken up, a medical examination and signed contract.

**Proposed by:** Patrick W. Malone  
**Seconded by:** Isabell Murphy

On the basis an Interim President is now required, the HR Manager was asked to join the meeting. An overview of the likely timelines were discussed with Governing Body members.

The HR Manager quoted the Institutes of Technology Act 2006 (Page 10) 10. Section 9 of the RTC Act as follows:

*10.—Section 9 of the RTC Act is amended— (a) by substituting the following subsection for subsection:*

*“(4) Where an office of Director becomes vacant, the governing body, after consultation with An tUdaras, may appoint a person to perform the functions of the Director until such time as a permanent appointment to that office is made and such interim appointment may be terminated by the governing body at any time.”*

The Secretary to the Governing Body declared he would not be applying for the position.

The HR Manager provided a verbal update on the approach and a Question and Answer session ensued.

The subcommittee of Governing Body tasked with the responsibility of recruiting the President was thanked by the Chair.

The process for recruiting the Interim President was agreed.

**Proposed by:** Bill Sweeney  
**Seconded by:** Aprilanna Barker

**3. Personnel report for other appointments**

Recent appointments and progressions were noted by the Governing Body.

**4. AOB**

Cllr. Nick Killian referenced cessation of a bus route from Ratoath / Ashbourne to DkIT. He advised this had caused students some anxiety and was querying if the Institute was aware. The Secretary to Governing Body would reach out to Student Services to make them aware of the changes.

Meeting concluded at 15.55.

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**Patrick W. Malone**  
Chairman

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**Date:**