

NOTES OF RESCHEDULED MEETING OF THE GOVERNING BODY

HELD ON FRIDAY 4th FEBRUARY 2022 AT 10.00 A.M.

VIA ZOOM

Meeting commenced at 10.05 a.m.

Declarations of Interest

Nil

The Chairman reminded all members that a declaration of interest can be made at any point during the meeting.

The Chairman proposed the Governing Body to take the minutes of the subcommittees on the agenda first and this was seconded by Cllr. Clifford Kelly.

G.291.1 M.289 Minutes of the Meeting of 30th November 2021

The minutes of the Governing Body of the 30th November 2021 were approved.

Proposed by: Mr. Bill Sweeney
Seconded by: Cllr. Clifford Kelly

SPGB Minutes of Meeting dated 8th December 2021

The minutes of the Special Governing Body of the 8th December 2021 were approved.

Proposed by: Dr. Fiona Lawless
Seconded by: Michael Mulvey Ph.D

M.290 Minutes of the Meeting of 14th December 2021

The minutes of the Governing Body of the 14th December, 2021 were approved.

Proposed by: Mr. Bill Sweeney
Seconded by: Dr. Fiona Lawless

G.291.2 Matters Arising

None.

G.291.3 Correspondence

The Chairman updated the Governing Body on replacing vacancies on the Governing Body.

G.291.4.1 Personnel Report

Recent appointments were noted and confirmed.

G.291.5 Finance & Audit Risk Committee (FAR)

Minutes of Meeting M.F. 213 dated 19th October 2021

The minutes of the Finance, Audit & Risk Committee, M.F.213 dated 19th October were noted.

Minutes of Meeting M.F. 214 dated 15th November 2021

The minutes of the Finance, Audit & Risk Committee, M.F.214 dated 15th November were noted.

Minutes of Meeting M.F. 215 dated 23rd November 2021

The minutes of the Finance, Audit & Risk Committee, M.F.215 dated 23rd November were noted.

- a) Financial Statements for DkIT Sport
- b) Financial Statements for DkIT Connect
- c) Financial Statements for DCCS Ltd (Dundalk Campus College Services)

The financial statements listed above are all noted by Governing Body.

Athrú Report on review of effectiveness of Governing Body 2018-2020

The President proposed the recommendations of the report be adopted in principle and that a discussion on implementation of these could take place at the next meeting. This was agreed. The FAR Chairman noted the importance of implementing the findings of the report and to be discussed at an upcoming meeting.

Minutes of Meeting M.F. 216 dated 7th December 2021

The minutes of the Finance, Audit & Risk Committee, M.F.216 dated 7th December were noted.

Minutes of Meeting M.F. 217 dated 8th December 2021

The minutes of the Finance, Audit & Risk Committee, M.F.217 dated 8th December were noted.

M.F. 218 Update on Tender Report for the North Building Refurbishment
Discussed under Agenda Item “G.291.7 Land and Buildings Committee”.

G.291.6 Governing Body Strategy (TU) Project Governance and Oversight Committee

TUSG12 Minutes of Meeting dated 7th October 2021

The Draft Minutes of the above subcommittee TUSG12 dated 7th October 2021 were noted.

TUSG13 Draft Minutes of Meeting dated 25th November 2021

The Draft Minutes of the above subcommittee TUSG13 dated 25th November 2021 were noted.

G.291.7 Land and Buildings Committee

L&B 17 Minutes of Meeting dated 12th October 2021 [draft minutes presented at G.288]

The Minutes of Land and Buildings Committee L&B 17 dated 12th October were noted.

L&B18 Draft Minutes of Meeting dated 26th October 2021

The Draft Minutes of Land and Buildings Committee L&B 18 dated 26th October were noted.

Ms. Irene McCausalnd, VP SCD shared a document that was previously circulated to Governing Body “*HEA Devolution of Projects, Conditions, Procedures and Controls for the Devolution of the Design and Delivery: Decision Gate 3 – Request for HEA Approval to Place a Contract*”.

The VP SCD advised the Governing Body that both the Finance, Audit & Risk and Land & Building Committees recommended for this document to be put forward for Governing Body approval at a meeting earlier that morning.

Cllr. Clifford Kelly proposed to put forward for recommendation and the President seconded. All in attendance voted unanimously with the proposal.

G.291.8 Academic Council

Academic Council Minutes No.177 dated 8th October 2021

The Minutes of Academic Council Meeting dated 8th October, 2021 were noted.

G.291.9 Seal

The seal was applied to documents and noted by Governing Body.

G.291.10 AOB

The Chairman enquired about a recent Open Day. Dr Flanagan provided overview of the event and future events and initiatives before key milestones in the CAO calendar. The Chairman requested Governing Body be kept abreast of any developments.

The Chairman thanked the VP Academic Affairs & Registrar on the move to online examinations. Dr. Dooley referenced the input of all staff and a huge effort was made in a short time frame to ensure exams were on line.

Dr. Fiona Lawless advised Governing Body that a query had arisen as the VP FRD's membership of the EDI subcommittee. Given the VP FRD also acts as Secretary to Governing Body the Institute has sought clarification from THEA on his membership of the EDI subcommittee. Dr Lawless noted the HEA Gender Action Plan that advises for the VP FRD to be a member of this committee. THEA have not identified any challenges in relation to this membership and now approval from Governing Body is being sought.

VP FRD to be a member of the EDI subcommittee:

Proposed by: Dr. Fiona Lawless
Seconded by: Cllr. Clifford Kelly

Dr. Fiona Lawless also suggested, based on conversation with Student representatives, that the President of Student Union should also be a member and the Vice President for Student Engagement to be an ex-officio member.

Proposed by: Dr. Fiona Lawless
Seconded by: Mr. Patrick W. Malone.

Bereavements

Recent bereavements were noted.

Patrick W. Malone
Chairman

Date: