

NOTES OF MEETING OF THE GOVERNING BODY

HELD ON TUESDAY 3rd MAY 2022

Via ZOOM

Declarations of Interest

Nil

Meeting commenced at 10.06 a.m.

The Chair requested the President to leave the meeting briefly as the Governing Body wished to discuss the position of the President.

The President left the meeting at 10:10 a.m. and returned at 10:32 a.m.

The Chair briefed the Governing Body of a meeting held by the subcommittee on 20 April 2022. The Chair called on the Secretary to provide a summary of this meeting and also to provide an overview of the process of recruiting a President, as laid down by legislation.

The Secretary advised members of the progress to-date of the subcommittee and the procedures laid down by the Institute of Technology Act, as amended. The subcommittee now sought approval to recruit for the position, for a term of five years, from the Governing Body.

Proposed by: Cllr. Clifford Kelly

Seconded by: Mr. Bill Sweeney

G.294.1 M.292 Minutes of the Meeting of 22nd February 2022

The minutes of the Governing Body of the 4th February 2022 were approved.

Proposed by: Clifford Kelly

Seconded by: Bill Sweeney

M.294 Minutes of the Meeting of 29th March 2022

The minutes of the Governing Body of the 29th March 2022 were approved.

Proposed by: Clifford Kelly

Seconded by: Sadie Ward McDermott

G.294.2 Matters Arising

The Chairman requested Secretary to Governing Body to complete an analysis of the subcommittees and Board of Directors of subsidies with the view to recruiting any vacancies, taking gender balance into account.

G.294.3 Correspondence
LMETB re Technology Ireland (deferred)
Noted.

Letter of Patrick Malone from Minister Harris re student accommodation

Letter dated 25 February 2022 from the Department of Further and Higher Education, Research, Innovation and Science addressed to Mr. Patrick Malone, Chairperson of the Governing Body was circulated to the Governing Body prior to the meeting and was noted.

G.294.4.1 Personnel Report

Recent appointments and progression were noted and confirmed by Governing Body.

The President referred to the burden being placed on some members of the Governing Body to Chair interview boards. The President advised that he would write to the Chair with a suggested protocol to provide a more balanced approach. The Chair encouraged all members to consider the chairing of interview boards with some members outlining their concern regarding timelines provided by HR.

G.294.5 Finance & Audit Risk Committee (FAR)
Minutes of Meeting M.F. 219 dated 15th February 2022

The minutes of the Finance, Audit & Risk Committee, M.219 dated 15 February 2022 were noted.

SPMF Draft Minutes of Special Meeting dated 3rd March 2022

The minutes of the Special Finance, Audit & Risk Committee, SPMF dated 3 March 2022 were noted.

Minutes of Meeting M.F. 220 dated 22nd March 2022

The minutes of the Finance, Audit & Risk Committee, M.220 dated 22 March 2022 were noted

Minutes of Meeting M.F. 221 dated 26th April 2022

The minutes of the Finance, Audit & Risk Committee, M.221 dated 26 April 2022 were noted

• **Reports/Items for Approval**

• **RaiseAConcern External Investigation Report (deferred)**

The FAR Chair briefed the Governing Body members in relation to a session that was held with Mr. Seamus Given, Arthur Cox and this demonstrated the sheer volume of information involved and the work completed to date.

• **Annual Governance Statement**

The FAR Chair referenced discussions had at the recent Finance, Audit & Risk Committee meeting along with some changes to the Annual Governance Statement. On this basis the Annual Governance Statement was coming forward to the Governing Body for approval.

Proposed by: Bill Sweeney
Seconded by: Paddy Malone

- **Financial Statements for the year ended 31 August 2021**

The FAR Chair advised clearance had been provided by C&AG and these were being recommended for approval by the Governing Body subject to their review during a meeting held on 26 April 2022.

The Secretary to Governing Body highlighted a slight narrative change since Approval at FAR and also provided an overview of the changes since the draft financial statements were last presented to Governing Body in November 2021.

The President drew Governing Body attention to timelines of the Financial Statements being presented for approval and wished to specifically acknowledge the work of Marie Madigan and Stuart Quinn. The President felt this was an improvement in the overall governance and accountability of the Institute. The Chair concurred.

Proposed by: Bill Sweeney
Seconded by: Clifford Kelly

- **FAR Annual Report**

FAR Chair wished to thank members of FAR for their work completed in 2021 with specific reference to the number of meetings that took place.

Proposed by: Clifford Kelly
Seconded by: Sadie Ward McDermott

- **Protected Disclosure Policy**

The FAR Chair and Secretary to Governing Body provided an overview to the background to the changes and this amended policy is being recommended for approval by Governing Body after review by the FAR committee.

Both the FAR Chair and Secretary of the Governing Body advised further changes to the policy would be required once the EU Directive was adopted into law. Work had commenced on preparing a draft Protected Disclosure policy in advance of this legislation being adopted.

- **C&AG Management Letter**

The Management letter was noted.

- **Procedure for Collection of Student Fees**

The Procedures for Collection of Student Fees was noted.

G.294.6 Land and Buildings Committee

L&B 21 Minutes of Meeting dated 16th February 2022

The minutes of the Land and Buildings (L&B21) dated 16th February 2022 were noted.

The Land & Buildings Chair provided a verbal update on the most recent Land & Buildings meetings held and the progress made in relation to the various property matters.

G.294.7 Governing Body Strategy (TU) Project Governance and Oversight Committee

Dr. Ruaidhri Neavyn and Dr Tim McCormac joined the meeting at 10.32.a.m. left at 10.58.

Dr. Tim McCormac shared a presentation on screen and provided an overview of the TUTF Year 3 application, to include the various work packages and deliverables. Dr. McCormac also updated the Governing Body on the Institute's progress towards reaching the metrics of TU status.

Dr. Ruaidhri Neavyn advised the Governing Body in his opinion the application was well thought out. Dr. Neavyn advised the contributions of DkIT may be considered in light of the projected deficit however noted the split of contributions was appropriate. The Secretary advised such contributions by DkIT has already been budgeted for as part of Programmes and Budgets, as approved by Governing Body in March.

The Chair queried awarding of Level 10 and progress in relation to this matter. The President advised the Institute are taking a sensible approach and wished for relationship to continue with DCU.

The President thanked Dr. McCormac for the excellent submission and was coming before Governing Body with his recommendation in full.

Proposed by Michael Mulvey
Seconded by Paddy Malone

TUSG14 Draft Minutes of Meeting dated 15th February 2022

The minutes of the TUSG 14 Draft Minutes of Meeting dated 15 February 2022 were noted.

TUSG15 Draft Minutes of Meeting dated 24th March 2022

The minutes of the TUSG 14 Draft Minutes of Meeting dated 24 March 2022 were noted.

SPTUSG Draft Special Minutes of Meeting dated 14th April 2022

The minutes of the SPTUSG Draft Minutes of Meeting dated 14 April 2022 were noted.

Dr. Ruaidhri Neavyn acknowledged work completed and referenced the recent visit by Minister Harris.

G.294.8 Academic Council Minutes

Academic Council Minutes Ref 177S dated 30th November 2021

The minutes of the Academic Council Minutes of Meeting Ref 177S dated 30 November 2021 were noted.

Academic Council Minutes Ref 178 dated 14th December 2021

The minutes of the Academic Council Minutes of Meeting Ref 178 dated 14 December 2021 were noted.

Academic Council Minutes Ref 179 dated 25th February 2022

The minutes of the Academic Council Minutes of Meeting Ref 179 dated 25 February 2022 were noted.

There was a discussion on the academic timetable and the timing of exams.

G.294.9 Leadership Team (deferred January and March 2022)

The President briefed Governing Body of an industrial relations matter.

G.294.10 Seal

The Secretary to Governing Body provided details of the leases at the meeting and the Governing Body noted leasing documents with the Institute seal.

G.294.11 Equality, Diversity & Inclusion Committee (EDI)

EDI003 Minutes of Meeting dated 10th May 2021 (deferred)

The minutes of the EDI003 Minutes of Meeting dated 10 May 2021 were noted.

Terms of Reference

Noted.

EDI004 Minutes of Meeting dated 21st March 2022

The minutes of the EDI004 Minutes of Meeting dated 21 March 2022 were noted.

DkIT Draft Gender Identity and Expression Policy

Noted.

G.294.12 AOB

The Chair wished to hold a meeting without executive present and suggested this would be held in May and July.

The Chair wished to thank Caitlin Connor for her time as Student representative and the Governing Body wished her well on her travels.

Bereavements

Recent bereavements were noted and a minutes silence was held.

Meeting concluded at 12.45.

Patrick W. Malone
Chairman

Date: