



NOTES OF SPECIAL MEETING OF THE GOVERNING BODY

HELD ON WEDNESDAY 8th DECEMBER 2021 AT 10.00 A.M.

Via ZOOM

The meeting commenced at 10:10 a.m.

E-mail correspondence between the President and the Chair of the Governing Body, dated 8 December was shared on the screen and read aloud by the President.

There was a discussion on this correspondence.

The following motions were passed:

To invite the Institute HR Manager to attend Governing Body in order to outline the process and arrangements involved in the appointment of a President in accordance with Section 9 (1) and (2) of the IOT Acts 1992 to 2006 as amended. The Governing body in inviting the Institute HR Manager is exercising its powers under Section 7(3) of the Act as necessary in order to perform its Section 9 functions.

All discussions on the appointment of the President are to be held with the Governing Body, or a subcommittee thereof.

The Chairman noted the next agenda should include three key items being:

1. Approval of financial statements for the year ended 31 August 2020
2. Review of financial forecasts for the year ended 31 August 2022
3. HR Manager attendance to brief the Governing Body on the process of recruiting a President

The Chair thanked members for their attendance and the meeting closed at 11:02 a.m.

Patrick W. Malone
Chair

Date