

NOTES OF MEETING OF THE GOVERNING BODY

HELD ON TUESDAY 25th MAY 2021

VIA ZOOM

The meeting commenced at 11.27 a.m.

Declarations of Interest

Nil

G.284.1 M283 Minutes of the Meeting of 27th April 2021

The minutes of the Governing Body of the 27th April 2021 were approved subject to the following being noted.

The Chairman is keen to play a role in the 50-year celebrations of DkIT and correspondence on same.

The Chairman completed work to date in his role as Chairman on reaching out to Oireachtas members to advise them on the progress made by DkIT in achieving TU status.

Proposed by: Mr. Fergus Grimes;

Seconded by: Cllr. Clifford Kelly.

G.284.2 Matters Arising

G.283.1 M.282 Minutes of the Meeting of 30th March 2021

Dr. Fiona Lawless requested the following amendment to M.282 Minute "*GB adopted the options document*" to read "*GB adopted the options document, noting the preferred partner indicated in this document.*"

Emergency Motion Academic Council

Dr. Tom Dooley raised the point of an emergency motion being raised by the Academic Council to the Governing Body and it has not been an agenda point for the last number of meetings.

Dr. Shelia Flanagan, VP for Academic Affairs & Registrar (VPAAR) reassured Dr. Dooley that the request by the Academic Council was indeed forwarded to the HR Manager/Secretary to Governing Body the Monday following (8th March) Academic Council meeting.

Dr. Tom Dooley would like the process of dealing with such matters examined and felt the meeting this morning was to review minutes rather to discuss the motion raised by the AC (172S.01).

Ms. Isabelle Murphy noted the need for procedures to be put in place for matters to be dealt with in a timely manner.

Dr. Tom Dooley also noted members of the Academic Council have queried the progress of the motion given two meetings had passed since the motion was forwarded onto the HR Manager/Secretary to the Governing Body.

The Chairman apologised the issue had not been dealt with and confirmed he would review the matter

Training

The President noted that training is organised for members of the Governing Body between June and August. Each session would take approximately one hour and would be in the areas previously discussed.

G.284.3 Correspondence

Dr Ruaidhri Neavyn, HEA joined the meeting at 11.41 a.m. and discussed the following:-

Apprenticeship Funding

The President discussed an allocation of funding for the refurbishment of the Carroll Building to allow for a greater intake of plumbing and electrical apprentices and expressed his thanks to Dr. Dooley and Mr. McCormick on the submission.

Dr. Ruaidhrí Neavyn complimented the work of the entire Leadership Team and noted the clear opportunity this provides to DkIT.

The Chairman and the Vice Chairman also noted the hard work of Dr. Dooley and Mr. McCormick and noted this as an expression of confidence in DkIT by the HEA.

Dr. Dooley noted the importance of seeing apprentice numbers climb again and the significance of this work being carried out on the Carroll building.

The Chairman also noted a meeting of Drogheda Chamber of Commerce and the lack of education provision in the Drogheda region.

TU Update / TU Steering Group

Dr. Ruaidhrí Neavyn briefed the Governing Body on TU. He noted the merger process takes two years and engagement is required.

The VP SCD discussed a Draft working project plan to include a communication and engagement plan that will be brought to the next Leadership Team meeting.

- This plan also details a cadence for meetings and the need for a greater understanding of Section 38.

Dr. Tom Dooley, Chairman TUSG Committee called out the necessity for Working Groups aligned to other alliances and to mirror the work completed by those that have successfully made an application under Section 38.

Furthermore, he also noted some dates for the TUSG Committee's next meetings.

The Chairman discussed the necessity for structured timelines along with the clear rhetoric being provided by the Minister on their commitment to the TU process and the involvement of the Governing Body in this process. He also mentioned the meetings with the county councils all went well and the feedback was positive.

Dr. Lawless and Mr. McKenna also echoed the Minister's clear commitment and the role of the Governing Body in achieving TU designation. Mr. McKenna also noted the need for information to be sent well in advance for members to reflect on same and do justice to the institute.

Cllr. Tolan thanked everyone for the briefing and the need for continued support by Oireachtas members.

The President confirmed a further iteration of the project plan was being developed as well as a detailed communications plan setting our further briefings.

The President also thanked the VP SCD for the work undertaken to develop the plan to an excellent level of detail as well as the documentation for the staff, students and electoral representative's briefings.

Dr. Dooley proposed that the President and the Chairman draft letters to each of the relevant county councils (via Corporate Services) requesting time for a presentation be made (most probably July) to their members to further generate support. The President confirmed he would issue the invitations.

Proposed by: Dr. Tom Dooley

Seconded by: Cllr Sharon Tolan

G.284.4.1 Personnel Report

Recent appointments were noted and confirmed.

G.284.5 Finance & Audit Risk Committee (FAR)

Minutes of Meeting M.F. 208 dated 23rd February 2021

Deferred until next meeting due to both the Chairman and Vice-Chairman not being / no longer present at the meeting

G.284.6 Land and Buildings Committee

The Minutes of Land and Buildings Committee L&B 12 dated 24th March 2021 were noted.

G.284.7 Governing Body Strategy (TU) Project Governance and Oversight Committee

The Draft Minutes of the above subcommittee TSUG07 dated 4th May 2021 were noted.

G.284.8 Academic Council Minutes

Academic Council Minutes Ref 172S dated 5th March 2021

Minutes of the meeting were noted.

Academic Council Minutes Ref 173 dated 12th March 2021

Minutes of the meetings were noted.

A discussion on the motion by the Academic Council was again discussed and the VP FRD/Secretary to Governing Body confirmed he would review the procedure for managing motions (as discussed by Cllr. Tolan & Dr Dooley) from the Academic Council to Governing Body with the VP AAR.

G.284.09 AOB

Bereavements

Recent bereavements were noted.

Meeting concluded at 13.05.

Patrick W. Malone
Chairman

Date: