

**NOTES OF MEETING OF THE GOVERNING BODY**

**HELD ON TUESDAY 29<sup>th</sup> JUNE 2021 AT 10.00 A.M.**

**Via ZOOM**

**Declarations of Interest**

Nil

- G.285.1 Special Governing Body Minutes of the Meeting of 20<sup>th</sup> May 2021**  
The minutes of the Special Governing Body of the 20th May 2021 were approved.

**Proposed by: Mr. Bill Sweeney**  
**Seconded by: Michael Mulvey, Ph.D.**

**M.284 Minutes of the Meeting of 25<sup>th</sup> May 2021**

The minutes of the Governing Body of the 25<sup>th</sup> May 2021 were approved subject to the following typo /amendment.

“The Chairman completed work to date in *his* role as Chairman on reaching out to Oireachtas members to advise them on the progress made by DkIT in achieving TU status”

The Chairman would also like it noted he reached out to locally elected representatives as well as the Oireachtas members.

**Proposed by: Cllr. Sharon Tolan**  
**Seconded by: Ms. Anna Shakespeare.**

- G.285.2 Matters Arising**

**Training**

Ms. Anna Shakespeare wished to have her query regarding training noted along with Ms. Brenda McGeeney.

The President confirmed Mr. Seamus Given, Arthur Cox had been contacted and training would be provided in the July Governing Body meeting and onwards. The training sessions may take at most 90 minutes per session.

**G.285.3****Correspondence**

An executive matter was raised. The matter concerned will be the subject of a briefing to Finance Audit & Risk (FAR).

A recent media report was discussed in relation to property of the college. The FAR Chairman was confident all processes were adhered to comprehensively.

**G.285.4.1****Personnel Report**

Recent appointments were noted and confirmed.

**G.285.5****Finance & Audit Risk Committee (FAR)****Minutes of Meeting M.F. 208 dated 23<sup>rd</sup> February 2021 (deferred from G284)**

The minutes of the Finance, Audit & Risk Committee, M.F.208 dated 23<sup>rd</sup> February 2021 were noted.

**M.F.209 Minutes of Meeting dated 10th May 2021**

The minutes of the Finance, Audit & Risk Committee, M.F.209 dated 10<sup>th</sup> May 2021 were noted.

An update was also provided on the STEM extension and the upgrading of the North & South buildings with focus on the current challenges being faced in the tender process.

Specific appreciation was noted in relation to the work carried out by VP SCD on the capital projects currently being undertaken in very challenging circumstances.

Mr Hugh Nolan, VP FRD noted the commencement of a process to review the risk register and the preparation work that will be required in the summer months to prepare for the crucial input required by the various Heads of Schools, Heads of Functions and their teams on their return in September

The VP FRD also discussed the reporting obligations under the Charities Governance Code.

Changes to Bank Mandates and Bank Accounts were approved.

**G.285.6****Land and Buildings Committee****L&B13 Minutes of Meeting dated 4th May 2021**

The Minutes of Land and Buildings Committee L&B 13 dated 4<sup>th</sup> May 2021 were noted.

**SPL&B Minutes of Meeting dated 20th May 2021**

The Special Minutes of Land and Buildings Committee dated 20<sup>th</sup> May 2021 were noted.

**L&B14 Draft Minutes of Meeting dated 15th June 2021**

**G.285.7 Governing Body Strategy (TU) Project Governance and Oversight Committee**

**TUSG07 Minutes of Meeting dated 4th May 2021**

The Minutes of the above subcommittee TUSG07 dated 4<sup>th</sup> May 2021 were noted.

**TUSG08 Draft Minutes of Meeting dated 8th June 2021**

The Draft Minutes of the above subcommittee TUSG08 dated 8<sup>th</sup> June 2021 were noted.

**TUSG09 Draft Minutes of Meeting dated 15th June 2021**

The Draft Minutes of the above subcommittee TUSG09 dated 15<sup>th</sup> June 2021 were noted.

The President confirmed a comprehensive project plan and communication plan had been developed and provided to committee.

The President expressed his appreciation to Ms Irene McCausland, VP SCD for her work to date on these comprehensive documents.

The Chairman, Governing Body confirmed the President had corresponded with all the County Councils and passed his appreciation to Cllr. Sharon Tolan who had scheduled attendance at the July meeting of Meath County Council.

The Chairman, Governing Body also noted both Monaghan County Council & Louth County Council had reverted with provisional dates.

Dr. Ruaidhri Neavyn, HEA briefed the Governing Body on the progress being made.

Dr. Tom Dooley, Chairman Governing Body Strategy (TU) Project Governance and Oversight Committee thanked Dr. Neavyn for his work to date, noting its significance.

**G.285.8 Equality, Diversity & Inclusion (EDI) Committee Meeting**

Dr. Lawless briefed the Governing Body on the following minutes.

**EDI003 Draft Minutes of Meeting dated 10th May 2021**

The Draft Minutes of the above subcommittee EDI003 dated 10th May 2021 were noted.

The President gave an overview of the role of the various EDI committees in the college.

Dr Lawless also noted the additional responsibilities and directive arising out of the Public Sector Equality and Human Rights directive.

- G.285.9 Academic Council Minutes**  
**Academic Council Minutes Ref 174 dated 30th April 2021**  
The Academic Council Minutes Ref 174 dated 30<sup>th</sup> April 2021 were noted.
- G.285.9 Presentation by Dr. Sheila Flanagan, Vice President for Academic Affairs & Registrar and Ms. Gertie Raftery, Counsellor on Student Experience**  
Dr. Sheila Flanagan VP AAR gave a presentation on the Student Academic Supports.
- Ms. Gertie Raftery, Head of Counselling joined the meeting at 11.22 a.m. and presented on the impact of COVID-19 on students.
- Numerous Governing Body members thanked both for their presentations.
- Dr Fiona Lawless passed on her appreciation and spoke about her own experiences and the work being completed to get students back on site.
- Mr. Alec McAllister also thanked both the VP AAR and the Head of Counselling. He commented on the work of the Red Door Project that he is involved in.
- G.285.10 THEA Code of Governance Evaluation:**  
**G.285.10 Governing Body Self-Assessment (Appendix N)**  
The Chairman called on all member to complete the self-assessment in a honest manner and to highlight areas the Governing Body needed to improve. He also advised he would follow up by e-mail to ensure all members were aware of this.
- The Secretary for the Governing Body was asked to explore forwarding the survey in soft copy or some form of on-line survey which he confirmed he would.
- G.285.11 AOB**
- Student Union President**  
The Chairman thanked Taidgh Kavanagh for his contributions to the committee and this was seconded by Alec McAllister.
- Accessing documents:**  
Ms. Anna Shakespeare spoke about the difficulties of accessing information with the webmail version of Outlook difficult. She queried, given IT restrictions, would it be possible for devices to be issues to GB member for the period of their term reserved solely for the purpose of undertaking their duties to DkIT. All devices would be returned at the end of their tenure. Ms. Shakespeare's difficulties was seconded by Mr. McAllister and Ms. Barker who also faced such challenges
- The President confirmed he would look at the matter of providing devices and revert.

Mr. Bill Sweeney noted the roll out of Quick Minutes and this should also assist in resolving the difficulties being faced.

The meeting closed at 12:14.

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**Patrick W. Malone**  
**Chairman**

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**Date:**