

NOTES OF REMOTE MEETING (via Microsoft Teams)

OF THE GOVERNING BODY

HELD ON MONDAY 30th MARCH 2020 AT 16.00.

The GB meeting commenced at 16.27.

Declarations of Interest

Nil

G.269.1 M.267 Minutes of the Meeting of 24th February 2020

The minutes of the Governing Body of 24th February 2020 were approved.

Proposed by: Mr. Paschal McGuire;
Seconded by: Mr. Bill Sweeney.

G.269.2 Matters Arising

None.

G.269.3 Correspondence

None.

G.269.4 Finance Audit & Risk Committee (FAR)

Minutes of Meeting MF197 dated 18th February 2020

The minutes of the Finance, Audit & Risk Committee, M.F. 197 were noted.

M.F. 197.6 Draft Finance, Audit & Risk Committee Annual Report

The FAR Committee approved the Annual Report December 2019 at the FAR meeting on the 18th February for noting by Governing Body. The Acting FAR Chairman briefed the Governing Body on the FAR Annual report circulated prior to the meeting. The Annual Report was noted by the Governing Body.

M.F. 197.10 Fixed Assets Disposals September – December 2019

The Fixed Assets write offs for September 2019 – December 2019 were approved by the FAR Committee on the 18th February 2020 for recommendation to the Governing Body.

**Proposed by: Mr. Bill Sweeney;
Seconded by: Mr. Paschal McGuire.**

M.F.198.6 Programmes and Budgets 2020

The Financial Analyst briefed the Governing Body on the Programmes & Budgets 2020 page by page. The Financial Analyst mentioned the possible impact COVID 19 would have on the programmes and budgets too.

The Chairman stated at the meeting that it is unrealistic to approve Programmes and Budgets at short notice. He also mentioned that Governing Body should have had preliminary figures for the Governing Body meeting in February.

The President and the Financial Analyst responded that the figures are projections/estimates and can be updated prior to 30th November 2020.

The Chairman thanked the Financial Analyst for the briefing on the Programmes and Budgets.

The Acting FAR Chairman informed the Governing Body that the FAR Committee reviewed the Programmes & Budgets 2020 at their meeting on Friday 27th March 2020 and forwarded to the Governing Body for their approval.

**Proposed by: Mr. Paschal McGuire;
Seconded by: Cllr. Clifford Kelly.**

Voted on and agreed

M.F.198.8 Consultancy Policy

The Acting FAR Chairman requested permission to present the Consultancy Policy that was discussed at the FAR meeting on Friday 27th March 2020. The President's office circulated the document by email earlier today. The FAR Chairman informed Governing Body that the FAR Committee agreed to propose the amendment in the wording to read "current part time rate". It was suggested that a link to the relevant Department of Education Circular should be referenced for the part time rate. The Governing Body approved the above amendment.

**Proposed by: Mr. Paschal McGuire;
Seconded by: Ms. Sile O'Connor.**

M.F. 198.9 Approval of the transfer of funds to the Capital Development Reserve at 31 August 2019

The approval of transfer of €600k in the Capital Development Reserve was agreed by the FAR Committee on the 27th March for recommendation to the Governing Body.

The Governing Body approved the transfer of €600k.

Proposed by: Mr. Bill Sweeney;
Seconded by: Cllr. Clifford Kelly.

Voted on and agreed.

M.F.198.11 HEA Rolling Governance Review

The Acting FAR Chairman outlined the background to the HEA Rolling Governance Review that was reviewed at the FAR meeting on Friday 27th March. The FAR Committee agreed to recommend the report to the Governing Body for their approval.

The Chairman commented on the comprehensive HEA Rolling Governance Review and is happy to sign off on the review.

Proposed by: Michael Mulvey Ph.D.;
Seconded by: Cllr. Clifford Kelly
Voted on and agreed.

G.269.5.1 Land and Buildings Committee

Minutes of Meeting L&B 0619 dated 2nd December 2019

The Land and Building Minutes dated 2nd December 2019 were noted.

Minutes of Meeting L&B 0720 dated 11th February 2020

The Land and Building Minutes dated 11th February were noted

Ice Dome

Item deferred.

G.269.6 Seal

The Institute's seal was applied to the following and noted:

Leasing documents for Overhaul x 2

Leasing documents for Integrated Aviation Systems x 2

G.269.7 AOB

Personnel Report

Recent appointments and progression were noted and confirmed

Update re COVID 19

The President informed the Governing Body that a HSE Testing Centre has been set up on campus and the HSE have scoped other buildings for possible use.

The President also notified the Governing Body that An Garda Siochana will be moving on campus too.

The HR Manager reiterated that the testing centre is set up and the HSE will be moving to the Muirhevna building and possibly other venues on campus. An Garda Siochana will be using the Multi Purpose Centre in the Faulkner Building. The HR Manager also informed Governing Body there will be reassigning of staff into the HSE/Contact tracing.

The President proposed a vote of thanks and acknowledgement to Staff, Students and Stakeholders for dealing with the current situation as a result of COVID-19. He also wished to thank the Professional and Support Staff working from home and who came on campus to look after services i.e. Caretakers, Estates, Payroll, Finance and others.

Proposed by: Michael Mulvey Ph.D.;
Seconded by: Mr. Paschal McGuire.

Last Meeting of Current Board - Thank you!

The Chairman thanked Governing Body for their support and co-operation in his short term as Chairman and for their contribution and commitment to DkIT during their term as Governing Body members.

The Vice Chairman commented that it was a pleasure to have worked with the Chairman and wished him every success into the future.

The President also wished to express his gratitude to the Governing Body since he took up the role of President.

Bereavements

Recent Bereavements were noted.

Meeting concluded at 17.15 for the last Governing Body that was conducted via mobile phone and Microsoft Teams.

Patrick W. Malone
Chairman

Date: