

NOTES OF MEETING OF THE GOVERNING BODY

HELD ON MONDAY 27th JANUARY 2020 AT 16.00.

IN THE BOARDROOM, DR. T.K. WHITAKER BUILDING

Declarations of Interest

Nil

G.267.1 M.265 Minutes of the Meeting of 16th December 2019

The minutes of the Governing Body of 16th December 2019 were approved.

Proposed by: Mr. Paschal McGuire;

Seconded by: Mr. Paddy Matthews.

M.266 Minutes of Special Meeting of 19th December 2019

The minutes of the Governing Body of 19th December 2019 were approved following amendment to attendance sheet to include Mr. Glenn McCourt.

Proposed by: Mr. Bill Sweeney;

Seconded by: Mr. Paschal McGuire.

G.267.2 Matters Arising

M.265 Minutes of the Meeting of 16th December 2019

Equality Sub Committee Female Nomination

A member of Governing Body raised the issue of a female nomination. The incoming Student Female Representative was suggested and an update to her taking up the post was raised. The President's Office through the Chair informed Governing Body that the details for the incoming student female nomination was sent to the LMETB and they were awaiting confirmation from the Department of Education and Skills. Mr. Bill Sweeney, Acting FAR Chairman told the Governing Body that this matter was raised at the recent LMETB Board meeting.

Seal

A member of Governing Body enquired about the seal approved leasing document for Walls Construction. The President's Office asked for background into Walls Construction taking office space in the Regional Development Centre (RDC). The President confirmed that the company would be taking up space in the RDC and an MOU is under development as part of DkIT's Corporate Partnership Programme which will see the Company establish a Centre of Excellence in the Regional Development Centre, DkIT.

G.267.3 Correspondence

None.

G.267.4.1 Personnel Report

Recent appointments were noted and confirmed.

G.267. 5 Finance Audit & Risk Committee (FAR)

Minutes of Meeting M.F. 195 dated 10th December 2019

The minutes of the Finance, Audit & Risk Committee, M.F. 195 dated 10th December were noted.

Minutes of Special Meeting SP MF dated 19th December 2019

The minutes of the Finance, Audit & Risk Committee, and SP M.F. dated 19th December were noted.

M.F. 196.6 Draft Institute Budget 2019/20 revised income and expenditure budgets 2019/20 recommended by FAR

Mr. Stuart Quinn, Financial Analyst joined the meeting at 17.25 and gave a briefing on the Draft Institute Income and Expenditure Budgets for 2019/20.

A brief discussion followed on the presentation of the document presented and the Financial Analyst and the FAR Committee will review the format of report.

The Chairman proposed approval for the Draft Institute Budget 2019/20 revised income and expenditure budgets 2019/20 recommended by FAR.

Proposed by: Mr. Paddy Matthews;

Seconded by: Mr. Paschal McGuire.

All voted: 10 Agreed

3 abstained.

Irish Water Wayleave

Mr. Bill Sweeney, Acting FAR Chairman notified the Governing Body that the Irish Water Wayleave was discussed at Land and Buildings Committee and the Finance Audit & Risk Committee. Legal Advice has been sought on this. The FAR Committee recommend that the Wayleave Option Agreement should be approved by Governing Body.

Proposed by: Mr. Paschal McGuire;

Seconded by: Ms. Sile O'Connor.

M.F. 196.8 Child Protection Policies & Procedures for the Protection of Children/ Child Safeguarding Statement recommended by FAR for approval

Mr. Ger O'Driscoll, HR Manager/Secretary outlined the background to the Child Protection Policies & Procedures for the Protection of Children/ Child Safeguarding Statement presented at Governing Body today on recommendation from the FAR Committee to approve. The main changes to the document are highlighted and to take into account the Children's Act. The Legal Agents have reviewed the document.

Proposed by: Mr. Paddy Matthews;
Seconded by: Ms Sadie Ward McDermott.

M.F.196.13 Intellectual Property Policy recommended by FAR and Presentation by Mr. Aidan Browne, Head of Innovation & Business Development

Mr. Aidan Browne, Head of Innovation & Business Development and Ms. Irene McCausland, Vice President for Strategic Planning, Communications & Development (VPSCD) joined the meeting at 16.20.

Mr. Bill Sweeny, Acting FAR Chairman informed the Governing Body that the FAR Committee approved the Intellectual Property Policy for recommendation to Governing Body at their meeting on the 21st January 2020.

Mr. Browne briefed the Committee on the Draft Intellectual Property & Procedures Policy outlining the changes that are tracked on the document circulated followed by Q&A and a general discussion as to representation and expertise required.

The Chairman proposed the Intellectual Property Policy for adoption by Governing Body.

Proposed by: Ms Sadie Ward McDermott;
Seconded by: Mr. Paschal McGuire.
All voted and agreed.

On behalf of the Governing Body, the Chairman thanked Mr. Browne for attending and he left the meeting at 16.40.

G.267.6.1 Draft Strategic Plan 2020-2022 for approval

Ms. Irene McCausland, Vice President for Strategic Planning, Communications & Development (VP SCD) outlined an overview page by page of the Draft Strategic Plan 2020-2022 taking on board the comments/suggestions made at the last Governing Body meeting. This was presented and discussed at previous meeting however, approval deferred to allow all members time to consider.

Strategic Plan sets out to address two key questions:

1. What does this region need in terms of learners, families, enterprises and the wider community?
2. How can DkIT best deliver on this in a credible and sustainable manner?

The VP SCD proceeded to go through the draft document with Governing Body which culminated in Q&A session. The VP SCD also outlined that the Leadership Team will review, monitor and report on progress. This will also form the basis for the annual report. This report will be presented to the Governing Body for review and adoption. It will also form the basis for the annual report to the HEA on the Mission-Based Performance Compact.

The VP SCD advised that the draft Strategic Plan presented to the Governing Body had been recommended for approval by the AMBITION Steering Committee and the Leadership Team in line with the agreed process.

The Chairman proposed the Draft Strategic Plan 2020-2022 for approval by Governing Body.

Proposed by: Cllr. Clifford Kelly;
Seconded by: Mr. Paschal McGuire.
All voted: 11 Agreed
2 abstained.

The Chairman on behalf of the Governing Body thanked the VP SCD for her work on the Draft Strategic Plan 2020-2022 and for her second impressive presentation which is very thought provoking. The Governing Body concurred.

Ms. Irene McCausland, Vice President for Strategic Planning, Communications & Development (VPSCD) thanked the Governing Body and left the meeting at 17.25.

G.267.7 AOB

Bereavements

Recent bereavements were noted.

Review of Internal Financial Controls 2018/2009

Mr. Bill Sweeney, Acting FAR Chairman told the Governing Body that the above are tabled at the meeting and to be noted on the Agenda for the next meeting. Ms. Marie Madigan, Finance Manager to be invited to brief the Governing Body members.

GAA

The Chairman informed the Governing Body that he has been approached by personnel from the GAA re the proposed GAA Stadium.

The President and the Acting FAR Chairman reiterated that DkIT is a Statutory Body and there are procedures as a Public Body and there is an absolute requirement on the Institute to adhere to these. A general discussion took place on the topic and issues involved.

Following the discussion on the proposed GAA Stadium, Cllr. Clifford Kelly, Vice Chairman insisted that the Finance Audit & Risk Committee and the Land and Buildings Committee to jointly meet to brief the Chairman on the situation.

Proposed by: Cllr. Clifford Kelly;
Seconded by: Ms. Sadie Ward McDermott.
Voted and all in favour.

Meeting concluded at 18.15

Patrick W. Malone
Chairman

Date: