

NOTES OF MEETING OF THE GOVERNING BODY

HELD ON MONDAY 23rd SEPTEMBER 2019 AT 16.00

IN BALLYHAISE AGRICULTURAL COLLEGE

DRUMCROW, BALLYHAISE, CO. CAVAN

At the outset of the meeting, the Chairman welcomed Governing Body to Ballyhaise and mentioned the links between the two organisations. He is delighted that the late Felix McCabe (former Principal) and himself had been responsible for the establishment of the links between DkIT and Ballyhaise.

The Chairman commenced the meeting with the presentation from Dr. Edel Healy, Head of School Health & Science Dr. Breda Brennan, Head of Department Agriculture, Food and Animal Health and Mr. John Kelly, Ballyhasie Agricultural College

G.262. 6 Presentation on links between DkIT and Ballyhaise/An Teagasc, Dr. Edel Healy, Head of School Health & Science and Dr. Breda Brennan, Head of Department Agriculture, Food and Animal Health.

Mr. John Kelly opened the presentation outlining the history of Ballyhaise College and the links with DkIT. Dr. Healy and Dr. Brennan continued the presentation on their working relationship with Ballyhaise College and gave an update of the School of Health & Science with new Department and programmes and plans for the future.

Overview:

- Overview of Teagasc Ballyhaise Agricultural College
- Overview of School of Health & Science, DkIT
- Pathway to joint development of Agriculture Programmes
- Current Programme Overview
- Future Opportunities

History:

- College Opened in 1906
- The estate dates back to the Ulster Plantation of the early 1600s

- The current house was built for the Newburghs in the early 1700s by Richard Cassels
- The college was closed for three years around 1916 due to cutbacks

Ballyhaise Student Experience:

- Teagasc Organisation
- Advisory expertise
- Specialists
- Research Personnel
- Research Stations
- Technical Events
- Conferences

Teaching Styles

- Observation
- Learning by Doing
- Practical Exercises
- The Outdoor Classroom
- Informal discussion
- Seeing is believing

Teagasc has shown commitment to Ballyhaise, recent investments include, refurbishment of buildings and car parking, the house roof, a machinery shed

The Future

- Numbers in Ballyhaise will be strong with more emphasis on part-time and distance education as well as specialised courses concentrating on the needs of the region
- Implement recommendations of the Teagasc farm enterprise review
- Participate in the Teagasc Education Vision project and implement findings
- Continue the implementation of the 10 year capital development plan.

Dr. Edel Healy continued the presentation in consultation with Dr. Breda Brennan.

School of Health & Science

- Department of Life & Health Sciences
- Department of Nursing, Midwifery & Early Years
- Section of Midwifery
- Department of Agriculture, Food & Animal Health
- Section of Part Time Programmes
- Research Centres:
 - Smooth Muscle Research Centre
 - Centre Freshwater & Environmental Studies
 - NetwellCASALA Research Centre

Value of Relationship

- Partnership of staff from two colleges
- Specialisms provided by each partner

- Allows for exchange of ideas and sharing of information
- Best practice
- Progression opportunities for FE students from Teagasc Ballyhaise-DkIT

Impact on the North East Region

- DkIT-Ballyhaise: Strong brand
- Increased profile of Agricultural Education in North east
- Industry Partnerships
- Sustainability focus
- Development of Agriculture & Agri-Food Industry
- Progression Opportunities for students
- Research

Next 5 years Dept Agriculture Food and Animal Health.

- BSc Hons Vet Nursing add-on
- BSc Hons Food Science
- BA Agriculture Education
- Part Time Agriculture degree
- Additional Certificate p/t CPD programmes all areas
- STEM Extension

The Chairman on behalf of the Governing Body thanked Dr. Healy, Dr. Brennan and Mr. Kelly for their very informative presentation and acknowledged the great partnership between both DkIT and Ballyhaise and wished them continued success.

The presentation concluded at 17.00 and Dr. Healy, Dr. Brennan and Mr. Kelly left.

Declarations of Interest

Agenda Item G.262.4.1 Personnel Report.

Ms. Antoinette Rourke declared an interest and left the meeting.

G.262.1 M.260 Minutes of the Meeting of 23rd July 2019

The minutes of the Governing Body of 23rd July 2019 were approved.

Proposed by: Mr. Bill Sweeney

Seconded by: Mr. Paschal McGuire

M.261 Minutes of Special Meeting of 2nd August 2019

The minutes of the Governing Body of 2nd August 2019 were approved.

Proposed by: Mr. Paschal McGuire

Seconded by: Mr. Bill Sweeney

G.262.2 Matters Arising

No matters arising for M.260 Minutes dated 23rd July 2019.

Ms. Antoinette Rourke in relation to M261 Minutes dated 2nd August referenced the Gender Equality Sub Committee and replacing Cllr. Oliver Tully, RIP. As the meeting was in Ballyhaise the proposed meeting for Gender

Equality subcommittee did not proceed. To be discussed at the next Governing Body meeting.

Data Protection Policies (deferred)

- (i) Encryption Policy;
- (ii) Photography and Video Policy;
- (iii) GDPR – Subject Access Request Policy;
- (iv) Data Handling & Clean Desk Policy;
- (v) Anonymisation and Pseudonymisation Policy;
- (vi) Employee Confidentiality Policy

The above Data Protection Policies were approved previously by FAR committee and at the Governing Body Meeting Ref: 260, Governing Body requested sight of the policies.

The above Data Protection Policies were approved:

Proposed by: Cllr. Cathy Bennett

Seconded by: Mr. Michael Mulvey

Ms. Antoinette Rourke enquired about the responsibility of implementing Policies, Data Office, training. The Chairman asked the President to enquire into training re implementation of Data Policies. Ms. Sadie Ward McDermott mentioned the role of Data Office and Mr. Richard Crowley mentioned that we need to be aware of gaps.

G.262.3 Correspondence

None.

G.262.4.1 Personnel Report

Recent appointments were noted and confirmed.

The President to meet with Ms. Ward McDermott to ensure good awareness between the ETB and DkIT in the craft training area and the impact on the respective organisations arising from increased numbers and consequent recruitment.

G.262. 5 Finance Audit & Risk Committee (FAR)

Minutes of Meeting M.F.191 dated 16th July 2019

The minutes of the Finance, Audit & Risk Committee, M.F. 191 were noted.

Proposed by: Michael Mulvey, Ph.D.

Seconded by: Ms. Sadie Ward McDermott

SPM.F Minutes of Special Meeting dated 9th August 2019

The minutes of the Finance, Audit & Risk Committee, Special Meeting were noted.

Proposed by: Ms. Sadie Ward McDermott

Seconded by: Michael Mulvey, Ph.D.

M.F. 186.6 Annual Governance Statement 2017/2018

The Acting FAR Chairman stated that this is a standard template completed yearly and the FAR Committee have approved this.

G.262.7 Seal

The Institute's seal was applied to the following: The abbreviation "DAC" is Designated Activity Company, which is a non-profit company set up.

Leasing documents for An Forum Uisce/National Water Forum x 2	14/08/19
Leasing documents for Radio Teilifis Eireann x 2	06/09/19
Leasing documents for SUNDAY	13/09/19
Leasing documents for DkIT Connect DAC x 2	13/09/19

G.262.8 DkIT Staff 40 years service

The Chairman requested that the President meet with the HR Manager to discuss.

G.262.9 AOB

None.

Bereavements

Recent bereavements were noted.

Meeting concluded at 17.35.

Cllr. Clifford Kelly

Chairman

Date: