

**NOTES OF MEETING OF THE GOVERNING BODY**

**HELD ON TUESDAY 7<sup>th</sup> MAY 2019 AT 16.00.**

**IN THE SEMINAR ROOM, REGIONAL DEVELOPMENT CENTRE**

**Declarations of Interest**

Nil

**G.257.1 M.256 Minutes of the Meeting of 28<sup>th</sup> March 2019**

Mr. Smyth highlighted an error in the Minutes Ref: 256.8 as follows:

***“G.256.8 Programmes and Budgets tabled at the meeting***

*The Programmes and Budgets 2018 were adopted and approved”* should read  
*“The Programmes and Budgets 2019 were adopted and approved.*

**Proposed by: Mr. Fergal Smyth**

**Seconded by: Ms. Kitty Warnock**

The minutes of the Governing Body of 28th March 2019 were approved subject to the above amendment.

**Proposed by: Mr. Fergal Smyth**

**Seconded by: Ms. Kitty Warnock**

**Voted on: Agreed all in favour.**

**G.257.2 Matters Arising**

None.

**G.257.3 Correspondence**

1. Letter/Email dated 29th March 2019 re Grant Allocation 2019 from Paul O’Toole, CEO HEA addressed to Michael Mulvey, President, DkIT.
2. Letter dated 22nd March 2019 re Louth GAA

**SUBJECT TO CONTRACT/CONTRACT DENIED**

**Re: Grant of Consent to Louth GAA County Board to apply for permission to Louth County Council to fill the lands owned by Dundalk Institute of Technology adjacent to DkIT’s Ice Dome facility, Dundalk, Co Louth reference Folio LH31560F (“the Lands”)**

addressed to Louth GAA County Board, Fieldstown, Monasterboice,  
Drogheda, Co. Louth for signing and returned to DkIT on the 1st April 2019

**G.257.4.1 Personnel Report**

Recent appointments were noted and confirmed.

**G.257. 5 Finance Audit & Risk Committee (FAR)**

**(a) M.F. 185.8 DkIT Sport Ltd Financial Statements 2018**

The Acting FAR Chairman referenced page 12 of the DkT Sport Ltd Financial Statements year ended 31st August 2018 highlighting a surplus of €140,030 for the year. Mr. Smyth requested a breakdown of the administrative expenses totalling (€301,744) and the Acting FAR Chairman will present a breakdown at the next Governing Body meeting.

**M.F. 185.9 Update on Governing Body Self Evaluation (Deferred)**

The Acting FAR Chairman informed the Governing Body that the Self Evaluation assessment is completed.

**(b) M.F.186 Minutes of Meeting dated 12<sup>th</sup> March 2019**

The minutes of the Finance, Audit & Risk Committee, M.F. 186 dated 12<sup>th</sup> March 2019 were noted.

**(c) M.F.187 Minutes of Meeting dated 27<sup>th</sup> March 2019**

The minutes of the Finance, Audit & Risk Committee, M.F. 187 dated 27<sup>th</sup> March 2019 were noted.

**(d) M.F.188.5 Draft Business Case for Occupation/Disposal of State Assets**

The Acting FAR Chairman briefed the Governing Body on the background to the Business Case presented in relation to negotiations with the Ice Dome. The Business Case was approved by FAR for adoption by Governing Body.

The Acting FAR Chairman stated that property matters going forward will be presented to the Land and Buildings Committee and any financial implications should be brought to the FAR Committee and Governing Body.

**Proposed by: Ms. Margaret Swords**

**Seconded by: Mr. Fergal Smyth**

**Voted on: All in favour.**

**(e) M.F.188.5 Devolution of Projects**

The Acting FAR Chairman stated that the Conditions, Procedures and Controls document is a set of procedures set by the HEA and the FAR Committee recommended it to be forwarded to the Governing Body for approval. The Governing Body adopted the Devolution of Projects document presented.

**Proposed by: Mr. Bill Sweeney**

**Seconded by: Mr. Fergal Smyth**

**Voted on: All in favour.**

**(f) M.F.188.6 FAR Annual Report to GB Jan to Dec 2018**

The Acting FAR Chairman informed Governing Body members that it is a statutory requirement that the FAR Committee present their Annual Report to Governing Body. The FAR Annual Report was adopted by Governing Body.

**Proposed by:** Ms. Margaret Swords  
**Seconded by:** Mr. Fergal Smyth  
**Voted on:** All in favour.

**Bothar Maol**

The Acting FAR Chairman stated that at a recent FAR meeting it was recommended that Legal Counsel specialising in property law should be appointed. Governing Body agreed with the recommendation by the FAR Committee.

**Proposed by:** Mr. Aaron Geagan  
**Seconded by:** Michael Mulvey Ph.D  
**Voted on:** 8  
**Abstained:** 1

**G.257.6 Seal**

The Institute's seal was applied to Leasing documents for Valmeego.

**G.257.1 AOB**

The President briefed the Governing Body on the successful event last Thursday 2nd May naming the Library the "de Chastelain Library". John and Mary de Chastelain were honoured and appreciative of the recognition from DkIT

There was great media coverage, Irish Times and RTE News. The Chairman wished to congratulate all the staff that were involved in organising the event.

Meeting concluded at 16.30.

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**Cllr. Clifford Kelly**

**Chairman**

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**Date**