

**NOTES OF MEETING OF THE GOVERNING BODY**

**HELD ON THURSDAY 28<sup>th</sup> MARCH 2019 AT 2.30 P.M.**

**IN THE BOARDROOM, DR. T.K. WHITAKER BUILDING**

**Declarations of Interest**

Nil

**G.256.1 M.255 Minutes of the Meeting of 4<sup>th</sup> March 2019**

The minutes of the Governing Body of the 4<sup>th</sup> March 2019 were approved.

**Proposed by: Mr. Paschal McGuire;**  
**Seconded by: Ms. Sadie Ward McDermott.**

**G.256.2 Matters Arising**

**G.255.7.1 Policy in relation to receiving correspondence (G243)**

Mr. Richard Crowley requested that the Revised Policy in relation to receiving correspondence by members of the Governing Body and members of the Committees of the Governing Body should be circulated to Governing Body members. The President's Office will circulate to the Governing Body and stated that the Policy is on the Institute website.

**G.256.3 Correspondence  
An Bothar Maol**

The FAR Committee at their meeting on the 12<sup>th</sup> March discussed the above and recommended that Governing Body agree, as per the recommendation from the Institute's Legal Advisors, to appoint Niall Buckley BL, who specialises in property law.

The Governing Body approve the recommendation by the FAR Committee.

**Proposed by: Ms. Sadie Ward McDermott;**  
**Seconded by: Mr. Paschal McGuire;**  
**Voted on: Agreed unanimously.**

**G.256.4.1 Personnel Report**

Recent appointments were noted and confirmed.

## **G.256. 5 Finance Audit & Risk Committee (FAR)**

### **Minutes of Meeting MF185 dated 13<sup>th</sup> February 2019**

As the Acting FAR Chairman was absent from the meeting, Mr. Paschal McGuire updated the Governing Body on “ M.F. 185.8 DkIT Sport Ltd” with particular reference to *“that the profit for the year should be invested for much needed essential repairs to the DkIT Sport building”* and that a *“fully costed report on this has been requested by the DkIT Sport Board and it will be presented to the Committee following the next DkIT Sport Board meeting”* and will revert back to Governing Body.

Mr. Fergal Smyth noted that the DkIT Sport Accounts are to be forwarded to the Governing Body. The President’s Office to circulate for the next meeting.

Following a discussion on the above, the minutes of the Finance, Audit & Risk Committee, M.F. 185 dated 13th February 2019 were noted.

### **Update on Governing Body Self Evaluation**

Deferred until the next Governing Body meeting as the Acting FAR Chairman was absent.

### **Minutes of Meeting MF186 dated 12<sup>th</sup> March 2019**

The President raised a matter re Minutes of Meeting M.F. 186 that were approved at the FAR meeting yesterday and will be presented at the next Governing Body meeting. There was one Item from the FAR Meeting M.F. 186.10 re Naming of the Library. The President read the extract of this minute *“The President briefed the Committee that in the context of internationalising the Institute and positioning it as a Cross Border Higher Institution of Education he had been in contact with General John de Chastelain who has consented to allow his name to be used to name the Library – the de Chastelain Library. This would also give the Institute an association with Canada where we have commenced recruiting international students. The ceremony would take place on 2nd May 2019 subject to approval from the Governing Body and is the 21st Anniversary year of the Belfast Agreement.*

*The Committee welcomed the proposal and it was approved for recommendation to the Governing Body”.*

A discussion followed and some members enquired re the process of the announcement i.e. Finance Audit Risk Committee notified prior to Governing Body and General de Chastelain was contacted prior to Governing Body approval. The Chairman proposed to proceed with the invitations and to carry out due diligence.

<b>Proposed by:</b>	<b>Cllr. Clifford Kelly;</b>
<b>Seconded by:</b>	<b>Ms. Sile O’Connor;</b>
<b>Voted in favour:</b>	<b>7</b>
<b>Abstained:</b>	<b>3</b>

**G.256 Academic Council Minutes and Motions (Nos 160 and 161)**

**G.256.6.1 Academic Council Minutes No. 160 dated 23<sup>rd</sup> November 2018**

The above Council Minutes were noted.

**G.256.6.2 Academic Council Minutes No. 161 dated 1<sup>st</sup> February, 2019**

The above Council Minutes were noted. A query was raised in relation to a proposed Agenda item and there was a brief discussion.

**Motions agreed at Academic Council Meeting No. 160 and Motions agreed at Academic Council Meeting No. 161**

The President read the motions agreed at Academic Council Meetings No160 and No 161 which was regarding the Academic Council confirming the appointment of External Examiners. These proposed Motions as agreed at Academic Council Meeting No 160 and No 161 were put for approval:

**Proposed by: Ms. Sadie Ward McDermott;  
Seconded by: Mr. Richard Crowley;  
Voted on and agreed unanimously.**

Cllr. Tomas Sharkey was excused from the meeting at 15.20

**G.256.7 Seal**

The Institute's seal was applied to Leasing documents for Comsave (telecoms) & Upgrade Energy Ltd

The Finance Manager, Human Resource Manager, Financial Analyst and the VP for Academic Affairs & Registrar joined the meeting to discuss the following item at 15.30. Ms. Sadie Ward McDermott was excused from the meeting at 15.50.

**G.256.8 Programmes and Budgets tabled at the meeting**

The Chairman welcomed the HR Manager, Finance Manager, Financial Analyst and the VP for Academic Affairs at Registrar to the meeting. The Financial Analyst gave a PowerPoint presentation outlining the Programmes and Budgets that was tabled at the meeting to Governing Body.

During the presentation/discussion there was some concern raised in relation to the increase in Level 6 programmes that may compete across the local market and the lack of higher level preferences.

The Chairman asked the Financial Analyst to provide NCPS income figures at the next FAR committee.

The Programmes and Budgets 2018 were adopted and approved:

**Proposed by: Mr. Fergal Smyth;  
Seconded by: Mr. Richard Crowley;  
Voted on and agreed unanimously.**

**G.256.9      AOB**

**Land and Buildings Sub Committee**

Ms. Sile O'Connor enquired about the rescheduling of the Land and Buildings Sub Committee meeting. The Chairman in consultation with members of the subcommittee agreed to Tuesday 9th April at 16.00. The President's Office to send out notification of the meeting to the subcommittee.

**Gender Equality Sub Committee**

Ms. Antoinette Rourke enquired about setting up a meeting for the Gender Equality Sub Committee. The President's Office to send out suggested dates to the subcommittee.

**Bereavements**

Recent bereavements were noted.

Meeting over at 16.15.

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**Clifford Kelly**  
**Chairman**

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**Date**