

NOTES OF GOVERNING BODY MEETING

HELD ON MONDAY 19th NOVEMBER 2018 AT 16.00.

IN THE BOARDROOM, DR. T.K. WHITAKER BUILDING

Declarations of Interest

Nil

At the outset of the meeting, the Chairman thanked the Governing Body members for accommodating the change of time from 16.00 to 17.30.

As the Chairman, Governing Body had to leave at 19.15, Mr. Bill Sweeney took over as Acting Chairman for Items G251.8 – G251.10

G.251.1 M.250 Minutes of the Meeting of 22nd October 2018

The minutes of the Governing Body of 22nd October 2018 were approved.

Proposed by: Mr. Paschal McGuire;

Seconded by: Mr. Bill Sweeney.

G.251.2 Matters Arising

G.250.2 /G.249.2 “GB Gender Equality Sub-Committee Draft Terms of Reference”

The President noted that the Report that gave rise to the proposal is titled “Gender Equality in Irish Higher Education” hence the Draft Terms of Reference and proposed title reflected same. The President will take the suggestion on board from last month’s meeting and change the proposed name to “Equality Sub-committee”. It is always open to the sub-committee to revert to Governing Body with proposals to amend either the Terms of Reference or the title as they proceed with their work.

Ms. Antoinette Rourke referred to the recent launch of the “Accelerating Gender Equality in Irish Higher Education Institutions Gender Action Plan 2018/2020; Report of the Gender Equality Taskforce” and referenced page 33 i.e. “Governing Authority Gender Equality Sub-Committee - All HEIs to establish an EDI sub-committee of governing authority,”

The President proposed that the above title is broadened as he suggested and that the sub-committee when established could proceed as he outlined above.

Proposed by: Michael Mulvey Ph.D.
Seconded by: Ms. Antoinette Rourke.

Voted and agreed by all.

Capital Projects

The VP of Strategic Planning, Communications and Development gave a presentation on capital projects outlining the background to DkIT's submission, outcome and the next processing stages. There was a Q&A session following the presentation. We are still awaiting final details from the HEA prior to commencing the process.

The Chairman on behalf of the Governing Body thanked the VP for her informative presentation and her colleagues for submitting the proposal and the success of the grant of €18.5m. The President concurred with the Chairman.

G.251.3 Correspondence

None.

G.251.4.1 Personnel Report

Recent appointments were noted and confirmed.

G.251.5 Finance Audit & Risk Committee (FAR)

Minutes of Meeting MF 179 dated 16th October 2018

The minutes of the Finance, Audit & Risk Committee, MF 179 dated 16th October were noted.

Cllr. Tomas Sharkey sought clarification on MF.179.8 re disposal of the Ice Dome

Cllr Sharkey also enquired about lands that the GAA are interested in which will be discussed at a meeting of Louth County Council (3 landowners involved – Louth County Council, DkIT and ANO). The Acting Chairman, FAR, Chairman GB and the President stated Governing Body will be fully briefed on any discussions with the GAA. Both Cllr. Sharkey and Cllr. Tully emphasised that car parking facilities at DkIT Sport should remain under the remit of DkIT as they provide significant capacity for expansion.

G.251.6 Presentation by the Marketing Unit

Ms. Irene McCausland, Vice President of Strategic Planning, Communications and Development re-joined the meeting with colleagues from the Marketing Unit, Mr. Tom Redmond, Head of Marketing and Communications, Mr. Sean Egan, Webmaster and Ms. Natalie McGivern, Digital Content and Marketing Executive. Ms. Causland introduced the three members of the Marketing Unit. Following the introductions, Mr. Redmond presented an informative presentation including a marketing video to the Governing Body. There are

two major events on in December (11th & 12th) for Guidance Counsellors and Principals (North and South). After the presentation there was a Q&A session.

The Chairman and members of Governing Body thanked Ms. McCausland, Mr. Redmond, Mr. Egan and Ms. McGivern for attending the meeting and for the very informative presentation and wished the Marketing Unit continued success.

G.251.7 Transfer of Lands

The VP of Strategic Planning, Communications and Development (VP SCD) gave an outline on the response from our legal advisers (tabled at the meeting) re. Transfer of Lands at Green Park, DkIT Co. Louth to Fallstar Construction Limited under the Development Agreement re Schedule 11 of the Development Agreement re 1.75 hectares for a Nursing Home. Following a discussion it was proposed that the VPSCD contact our Legal Advisors to advise that it's stipulated the Governing Body are in agreement subject to the site remaining as per the Development Agreement 2005 in the Transfer of Lands legal documentation.

Proposed by: Ms. Sile O'Connor;
Seconded by: Ms. Margaret Sword.

Voted and agreed by all.

It was noted that to ensure continuity and maintain corporate memory for future reference re Transfer of Lands and the Development Agreement, the files are archived securely and the Governing Body to be updated on an annual basis on such matters.

Mr. Bill Sweeny took over the role of Acting Chairman as the Chairman left at 19.15.

G.251.8 Governance

G251.8.1 Self -Assessment Evaluation Responses

Mr. Paschal McGuire commented on the appalling low scores for some of the evaluation responses that were circulated. The President stated that report was incomplete and still awaiting responses. It was agreed that the President's Office would recirculate the Self-Assessment form for Governing Body members to complete and return to the President's Office.

G.251.9 Seal

The Institute's seal was applied to the following and noted.

Leasing documents for Cliffmun Media	02/11/18
Leasing documents for Dealgan Clothing Ltd	02/11/18
CREDIT	13/11/18

G.251.10 AOB

Conferring 2018:

The President spoke about the complimentary feedback from parents and graduates about the very positive student experience that their son and daughter had experienced while studying at DkIT. In some cases it was

evident that a number of family members had attended DkIT and expressed great respect for the Institution. This sentiment is also one which is evident amongst many graduates that the President has encountered in enterprises in the region. The President noted this as a tribute to all colleagues across all areas in the Institute and had given this feedback also to the Leadership Team to convey to their staff.

Date of next meeting.

Monday 10th December 2018 @ 16.00

Meeting concluded at 19.45

**Cllr. Clifford Kelly,
Chairman**

**Mr. Bill Sweeney,
Acting Chairman**

Date:_____

Date:_____