

**NOTES OF GOVERNING BODY MEETING**

**HELD ON MONDAY 22<sup>nd</sup> OCTOBER 2018 AT 16.00.**

**IN THE BOARDROOM, DR. T.K. WHITAKER BUILDING**

**Declarations of Interest**

Nil

**G.250.1 M.249 Minutes of the Meeting of Monday 24<sup>th</sup> September 2018**

The minutes of the Governing Body of DATE were approved.

**Proposed by: Mr. Paschal McGuire**

**Seconded by: Mr. Bill Sweeney**

Voted and agreed on.

**G.250.2 Matters Arising**

**G.249.2 (G.248.8.1) “GB Gender Equality Sub Committee Draft Terms of Reference**

Mr. Crowley sought clarification re the title including the term “gender”. He and Ms. Rourke objected to the term “gender” in the title stated above. They thought the title should be broader. The President to revert back to the Governing Body.

**Strategic Communications:**

Mr. Crowley stated at the meeting that a number of academic staff had approached him re the strategic direction and the lack of information that is forthcoming to academic staff. He is looking for trajectory of the Institute and asked about TU status etc. Ms. Rourke and Ms. Maguire concurred with Mr. Crowley’s comments/views that the academic staff are not being informed as to what is planned and that the data concerned is going to fit only one of the options.

There is currently an existing Strategic Plan that runs into 2019. With regard to developing a new Strategic Plan this is being addressed with a Strategic

Planning Framework: DkIT AMBITION. Governing Body has been briefed on this. In relation to the landscape of Higher Education, the Steering Committee is looking at all the options to inform consideration of TU, alliances and collaborations of all forms. The Steering Committee is currently gathering data, there is consultation within this and the membership includes Governing Body, Academic Council and the Leadership Team.

Mr. Paschal McGuire informed the Governing Body that he is a member of the Steering Committee and that nothing has been taken off the table, all options listed at all times, the operational part includes the VP SCD team working with external consultants.

Ms. Sadie Ward McDermott asked if there was any communications without prejudicing the Steering Committee and if there is a timeline, this might alleviate concerns.

As a resolution of this meeting, the President will speak to the Steering Committee.

### **Capital Investment**

Ms. Rourke raised concerns that the €18.5m capital investment was concentrating on the Science Department and not the Engineering Department. The Chairman asked the President to consider inviting the VP for Strategic Planning, Communications and Development to the next Governing Body meeting.

#### **G.250.3 Correspondence**

Letter from Ciaran McCaffrey, Senior Manager, Capital Programmes, HEA, dated 27th September 2018 re Dundalk Institute of Technology Refurbishment of the North and South Building.

As stated previously the President will consider inviting Ms. McCausland to attend the next meeting.

#### **G.250.4.1 Personnel Report**

Recent appointments were noted and confirmed.

#### **G.250.5 Finance Audit & Risk Committee (FAR)**

##### **Minutes of Meeting MF178B dated 24<sup>th</sup> September 2018**

The minutes of the Finance, Audit & Risk Committee, MF 178B were noted.

##### **M.F.178 Briefing notes dated 18<sup>th</sup> September 2018**

The Acting FAR Chairman, Mr. Bill Sweeney informed Governing Body that as there was no quorum for the FAR meeting scheduled for the 18th September 2018, the meeting was deferred to Monday 24th September 2018. As PwC were invited to attend on the 18<sup>th</sup> September, it was proposed that a briefing only meeting take place.

The Acting FAR Chairman stated that legal advice was sought from the Institute's Solicitors re. transfer of lands. He read the response letter from the Solicitors to the Governing Body. Following a brief discussion, the Chairman of Governing Body requested that "transfer of lands" should be an item to be noted on the Agenda for the next Governing Body meeting.

The Acting FAR Chairman wished to nominate Mr. Paschal McGuire to join the FAR Committee.

**Proposed by: Mr. Bill Sweeney;**  
**Seconded by: Cllr. Tomás Sharkey.**

**M.F. 178 Briefing notes dated 18th September Meeting (deferred)**

The Briefing Notes dated 18<sup>th</sup> September 2018 of the Finance, Audit & Risk Committee MF 178 were noted.

**M.F. 178B Minutes of Meeting dated 24th September 2018**

The minutes of the Finance, Audit & Risk Committee, M178B dated 24<sup>th</sup> September 2018 were noted.

**M.F. 179 FAR Annual Report to Governing Body Jan-Dec 2017**

Ms. Antoinette Rourke raised some questions about the Land and Buildings section within the FAR Annual Report. A discussion followed, the Finance, Audit & Risk Committee (FAR) is a statutory committee and any items in relation to Land and Buildings is discussed at FAR meetings and then reported to Governing Body

The FAR Annual Report to Governing Body Jan – Dec 2017 was noted.

**Fixed assets write off (M.F. 179.6)**

The Fixed Assets write offs for May 2018 – August 2018 presented at the FAR meeting on the 24<sup>th</sup> September were noted.

The Governing Body Chairman, asked the President to send good wishes to Mr. Brian Harten on behalf of the Governing Body.

**G.250. 6 Presentation from the Marketing Communications Team**

Deferred.

**G.250.7 Governing Body Gender Equality Sub Committee to nominate members**

Deferred - see Matters Arising.

**G.250.8 Governing Body members – Institute email addresses**

The President's PA stated in relation to Data Protection, the Governing Body members should be assigned an Institute email address for security reasons/ firewall.

**Proposed by: Cllr. Tomás Sharkey;**  
**Seconded by: Mr. Paschal McGuire.**

The President's PA to send out details to Governing Body members when the email addresses have been set up.

**G.250. 9.1 Academic Council**  
**Academic Council Minutes 157A dated 13/06/18**  
Noted.

**Academic Council Minutes 158 dated 20/06/18**  
Noted.

**Academic Council Minutes 158A dated 03/09/18**  
Noted.

**G.250. 10 Seal**  
None.

**G.250.11 AOB**  
**Bereavements**  
Recent bereavements were noted.

Meeting concluded.

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**Cllr. Clifford Kelly**  
**Chairman**

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**Date**