



Dear Student,

On behalf of the Nursing and Midwifery Placement Office, we would like to welcome you to the Dundalk Institute of Technology. Geraldine Killeen and I are responsible for the clinical placement module of your course. We work alongside the Allocations Liaison Officer, Audrey Donnelly (HSE), ensuring you meet the Nursing and Midwifery Board of Ireland Standards and Requirements of your programme.

Clinical placement take place in each semester with the final internship placement taking place from January to September of your final year (36 weeks). Clinical placements can take place throughout the region: Meath, Louth, Cavan, Dublin, Letterkenny and Monaghan and students will have the opportunity to experience placements in each of these areas. There is an allowance for travel and accommodation and this is paid to you following the completion of your clinical placement.

Your first clinical placement is due to take place for two weeks in December 2022. In order to prepare for this you need to have completed the following;

- Registration with the Nursing and Midwifery Board of Ireland (NMBI)
- Completed Garda Vetting and police clearance (*if you have lived in another country for more than six months since the age of 16*)
- Occupational health declaration.

***You will not be permitted to commence clinical placement unless this process is complete.***

**Registration with NMBI** - the NMBI will visit the college to bring you through the process of registering with them as a Candidate Nurse/Midwife.

**Garda Vetting** - you will be meeting with the DkIT Garda Vetting Officer **Kathleen Maddy** on the first week of your studies. It is very important that you engage with Kathleen as it does take some time to complete. You will need two forms of identification to complete the Garda vetting, for examples of documentation that may suffice please see list attached. Please bring these with you on your first week. If you have been Garda vetted recently, you will still need to complete Garda Vetting for the purpose of being a student in the DkIT.

**Occupational health vaccinations and declaration** – You will meet with the HSE Occupational Health Nurses when to you commence your course. It is important that you attend your scheduled appointments. You will also be required to complete a health declaration stating that you are fit to attend clinical placement.

We look forward to meeting you and welcoming you to the DkIT.

*Louise Wayenberg / Geraldine Killeen*

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