

Lost Property in the Library



Readers regularly misplace and leave items in the Library. It is your responsibility to search for and claim any property you may have left behind. Where possible we will get in touch with you if items have contact details.

Lost property will be held in the Library for three months. Items will be displayed beside the Lift on Floor 1. Any unclaimed items will be dealt with as follows:

- Clothing given to charity via the Collection Point on campus
- Notes recycle bin
- USBs reformatted and offered on a first come first served basis to others
- Books donated to charity or recycled/binned.
- Equipment offered to others on a first come first served basis or donated to charity
- Phones recycled and/or donated to charity
- Other items recycled, donated to charity or discarded

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