



**Dundalk Institute of Technology
Core Security Request Form
Human Resource Office**

Requested By:

Date:

Employee Name:

Staff No:

Access to Core Required:

Please list areas

Date change effective from:

Reason for Access:

Requested By:

Head of School/Department

Approved By:

Mr Gerald O'Driscoll , HR Manager

For Human Resource Office Use Only

Actioned By:

Date: