**OPEN DAYS @ DkIT**

# **SCHOOL BOOKING FORM - 2019**

**Please indicate which date your School will be visiting:**

Friday 8th November 2019 Saturday 9th November 2019

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **ABOUT YOUR GROUP** | | | | | | | |
|  |  | |  | | | |  |
| Name of Main Contact Person: |  | |  | | | |  |
|  |  | |  | | | |  |
| Job Title: |  | |  | | | |  |
|  |  | |  | | | |  |
| Name of Your School: |  | |  | | | |  |
|  |  | |  | | | |  |
| School Address: |  | |  | | | |  |
|  |  | |  | | | |  |
|  |  | |  | | | |  |
|  |  | |  | | | |  |
| Contact Telephone No: |  | |  | | Mobile: |  |  |
|  |  | |  | | | |  |
| Email: |  | |  | | | |  |
|  |  | |  | | | |  |
| Approximate Time of Arrival: |  | |  | | | |  |
|  | |  | | | |  |
| Which years will be attending Open Day: |  | | 6th years Transition years  5th years Other | | | |  |
|  |  | |  | | | |  |
| Approximate number of Students Attending: |  | |  | | | |  |
|  | |  | | | |  |
|  | | | | | | |  |
| **GUIDANCE COUNSELLORS MEETING (Fri 8th Nov 2019 - 11.00am-12.45pm)** | | | | | | | |
| Do you or any of your colleagues plan to attend the  Guidance counsellors meeting on Friday 8th Nov? YES NO | | | | | | |  |
| If so please provide names of the people  who will be attending: | |  | |  | | |  |
|  | |  | | |  |
|  | |  | | |  |
|  | |  | | |  |
|  | |  | | |  |
|  | | | | | | |  |
|  | | | | | | |  |
| **GUIDANCE COUNSELLORS LUNCH (Fri 8th Nov 2019)** | | | | | | | |
| Lunch will be provided for Guidance Counsellors attending the Guidance Counsellors Meeting at 12.45pm.  Do you or any of your colleagues plan to stay for Lunch? YES NO | | | | | | |  |
| If so please provide names of the people attending the Lunch: | | | |  | | |  |
|  | | |  |
|  | | |  |
|  | | |  |
|  | | | | | | |  |
| **Travel** | | | | | | | |
| To help us plan for our Open Days, please indicate how you and your school will travel to DkIT:   By Coach By public Transport By car | | | | | | |  |

**Please return the completed form by** Diarmuid Cahill **Friday, 25th October 2019 to:** School Liaison Officer

Dundalk Institute of Technology

Dublin Road, Dundalk. Co. Louth

Email: [SchoolLiaison@dkit.ie](mailto:SchoolLiaison@dkit.ie)